

**PANNÓNIA Scholarship Programme**  
**in the academic year 2025/26**

**CALL FOR APPLICATIONS and Application Guide**  
**for students**  
**short term study and research mobility**

Óbuda University announces the invitation to apply for Pannónia Scholarship student mobility programme for the 2025/2026 Academic Year.

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## PANNÓNIA SCHOLARSHIP

### Short term mobility for students

#### The aim of the call

Within the framework of Pannónia scholarship programme, the successful students will have the opportunity to take part in a short-term mobility in the 2025/2026. academic year (from 2 days to 30 days):

- to participate in a part-time course at one of our partner universities (e.g., short block courses, summer university, giving presentations at conferences, etc.),
- carry out research activities.

#### Eligible types of mobility

##### Short-term mobility for study purposes

*Short-term study mobility for the purpose of obtaining credits, lasting a minimum of 2 days and a maximum of 30 days. The credits earned must be counted towards the student's studies. Short courses, summer university programs, and block courses can be completed as part of a short study trip. Participation in conferences is eligible for support if it involves an active contribution to the professional content or organization of the conference, e.g., giving a presentation or leading a workshop. Conference participation alone is not eligible for support.*

#### The aim of the study mobility

Participation in block courses, summer university programs, and conference presentations.

#### Who can apply?

- Students enrolled in higher vocational education, bachelor's, master's, and doctoral programs, regardless of their study schedule, who are actively enrolled at Óbuda University at the time of application and during the mobility period;
- In the case of students enrolled in higher vocational education and bachelor's programs (BSc): those who have completed at least one semester at the time of application;
- Students enrolled in master's and doctoral programs may also travel abroad during the first semester of their studies;
- who have Hungarian citizenship, a registration certificate, or a valid residence or stay permit; and who meet the application requirements announced by the given faculty and the expectations of the host institution.
- Applicants may not apply for a mobility programme that takes place in the country of their citizenship.
- An additional eligibility requirement is that the applicant must not have an ongoing or unfinished Pannónia mobility at the time of application.

Eligible period Min. 2 days, max. 30 days.

### Possible host institution, short-study mobility

A short study mobility can be completed at one of Óbuda University's partner universities or at any professional organization. The list of partner universities is available here: <https://uni-obuda.hu/pannonia-osztondijprogram/>

Considerations for selecting possible host institutions:

- the host university/organization should provide courses or professional activities related to the applicant's field of study at the applicant's level of education, which can be credited toward their studies,
- the applicant must have at least B2 level in the language of the studies

The courses completed abroad must be recognized by Óbuda University, you can read about this process in the chapter [Study rules during the period of mobility](#), or the international faculty coordinators and the Study Offices can provide detailed information.

When preparing the application, students are responsible for finding out about short study opportunities on the websites of partner universities, as well as the languages and levels of education in which courses are advertised. Only activities that are closely related to and count towards the student's major studies are eligible for support. [Faculty coordinators](#) can provide more information about the short study opportunities offered by partner institutions and the recommended short courses.

### Rights and obligations associated with Pannonia Scholarship status:

- Scholarship students have the same rights and obligations at the host institution as the university's own students.
- During the period of mobility, students must have an active student status enrolled at Óbuda University, any tuition fees at home must be paid in the way specified in the Student Requirements System and they will also receive their regular scholarship for the duration of their stay abroad.
- With their studies abroad, they fulfil part of their study obligations at home. Before the student's departure, the two cooperating departments agree on which courses the student will complete at the foreign university (Learning Agreement for Studies).
- The short study program must be successfully completed at the host university, and credits must be transferred to the student's studies at home (in the form of course completion or credit transfer).

Documents to be attached when submitting the application

BSc and Msc students:

Required attachments:

- CV;
- Letter of acceptance, professional program schedule;
- Recommendation from a supervisor or instructor (max. half a page);
- Transcript of records of the previous terms printed from Neptun, certified by the Student Office
- Active student status certificate by the Student Office
- Document certifying language proficiency (e.g., language exam, professional language proficiency certificate, etc.).

Optional attachments:

- Proof of previous research activity, other professionally relevant documents (e.g., membership in a professional college, participation in TDK – certificate or thesis, publication, standard, intellectual property, etc.);
- Proof of previous professional and/or excellence scholarships (e.g., ÚNKP, NFÖ, TDK scholarship, etc.) – not a reason for exclusion if none are available.

Doctoral students:

Required attachments:

- CV;
- Recommendation from supervisor or instructor (max. half a page);
- Summary of scientific and research activities, proof of scientific activity (e.g., publications, standards, intellectual property, etc.);
- Proof of active student status;
- Document certifying language proficiency (e.g., language exam, proof of professional language proficiency, etc.)
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**Short-term research activities**

*Short-term research activities carried out at a partner university or research center abroad in connection with studies and the implementation of the University's international and research strategy, which promote the academic advancement of students, the acquisition of contemporary knowledge, the generation of new results, and the establishment of international research collaborations. The duration of mobility may be a minimum of 2 and a maximum of 30 days.*

### The aim of short-term research mobility

To establish an international professional network, to ensure the acquisition of international research experience, and to complete the research necessary for the preparation of the thesis. The research activity must contribute to the implementation of the University's international and research strategy. The application must be supported by the supervisor. The research activity must be part of the student's studies, its completion must be recognized with credits, and it must be included in the student's academic progress. Before departure, the student, the supervisor, and the host researcher shall agree on the activities and tasks to be performed by the student during the research. A report shall be prepared on the research carried out, including the activities performed and the results achieved. The research report shall be accepted by the student's supervisor.

### Who can apply?

- Students enrolled in bachelor's, master's, and doctoral programs, regardless of their study schedule:
  - Students in bachelor's programs may submit their applications during the last semester of their studies.
  - Students in master's and doctoral programs may submit their applications from the first semester of their studies (it is not necessary to have completed a semester).
- Those who have active student status at Óbuda University at the time of application and during the mobility period;
- Applicants must be Hungarian citizens or have a registration certificate or a valid residence or settlement permit.
- Applicants must also meet the application requirements announced by the relevant doctoral school and the expectations of the host institution.
- A grant agreement can only be concluded if the applicant has properly completed and closed any previous Erasmus+ or Pannónia mobility period and all required closing documents have been accepted by the University.

### Eligible period

Min. 2 days; max 30 days

### Possible host institutions

Any partner university or research institution can be a host institution, providing research opportunities in the student's field of study and in the University's priority research areas. During the research period, students must work full-time in accordance with the labor regulations of the host country, which is generally 35-40 hours per week, but **no less than 30 hours per week**.

### Rights and obligations associated with Pannónia scholarship status

- Scholarship students have the same rights and obligations at the host institution as the university's own students
- During the period of mobility, students must have an active student status enrolled at Óbuda University, any tuition fees at home must be paid in the way specified in the Student

Requirements System and they will also receive their regular scholarship for the duration of their stay abroad.

- The research carried out abroad is recognized by the University, which allows the student to replace part of their home study obligations. Before submitting the application / before departure, an agreement must be reached on the research plan. (Learning Agreement).
- Maintaining active student status at Óbuda University during the entire mobility period is a mandatory condition of participation.

#### Documents to be attached to the application

- CV;
- A research plan approved by the supervisor or research leader and the representative of the host institution – including the justification of the mobility in relation to previous research results or the planned research (max. 3/4 page).
- Mentor's recommendation;
- Summary of previous academic/research activities or a list of publications;
- Proof of language proficiency (e.g. language certificate, certification of professional language skills, etc.);
- Certificate of active student status.

#### Duration of support

The duration of the scholarship depends on the amount of available funding. The mobility period may be longer than the funded period; the additional time can be completed without a scholarship (zero-grant status may be requested).

According to the rules of the Pannónia Scholarship Programme, each student may receive Pannónia funding for a maximum of 12 months per study cycle. All types of mobility are counted within this period.

#### Amount of the scholarship

The amount of the scholarship depends on the level of study, the host country, and the duration of the mobility. Subject to the available budget, the University may decide to award funding for a shorter period than originally applied for.

In the case of short-term mobilities, the programme may provide the following scholarship amounts:

Receiving country	Daily grant		
	1-10 days	11-20 days	from the 21st day
Country group I: Austria, Belgium, Denmark, Finland, France, the Netherlands, Ireland, Iceland, Liechtenstein, Luxembourg, Germany, Norway, Sweden, Switzerland, the United Kingdom, the United States of America, Canada, Australia, New Zealand, Hong Kong, Japan, South Korea, Macao, Singapore, Taiwan, Andorra, Israel, Monaco	BSc, MSc: HUF 30 000 /day  PhD: HUF 35 000 Ft/day	BSc, MSc: HUF 20 000 Ft/day  PhD: HUF 25 000 Ft/day	BSc, MSc: HUF 10 000 Ft/day  PhD: HUF 15 000 Ft/day
Country group II: Bosnia and Herzegovina, Kosovo, Montenegro, Bulgaria, Czech Republic, North Macedonia, Estonia, Greece, Spain, Croatia, Italy, Cyprus, Malta, Poland, Portugal, Latvia, Lithuania, Romania, Serbia, Slovakia, Slovenia, Armenia, Georgia, Moldova, Syria, Bangladesh, Bhutan, Cambodia, China, Laos, Maldives, Myanmar, Nepal, Pakistan, Sri Lanka, Afghanistan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan, Iraq, Yemen, Russia, Ukraine	BSc, MSc: HUF 27 500 /day  PhD: 32 500 Ft/nap	BSc, MSc: HUF 17 500 /day  PhD: HUF 22 500 Ft/day	BSc, MSc: HUF 7 500 /day  PhD: HUF 12 500 Ft/day
Country group III: Albánia, Azerbajdzsán, Bahrein, Brunei, Egyesült Arab Emírségek, Fülöp-szigetek, India, Indonézia, Irán, Jordánia, Katar, Kazahsztán, Libanon, Mongólia, Malajzia, Omán, Szaúd-Arábia, Thaiföld, Törökország, Vietnám, Kolumbia, Mexikó, Algéria, Angola, Dél-Afrika, Egyiptom, Líbia, Marokkó, Namíbia, Nigéria, Tunézia, Argentína, Brazília, Chile, Peru	BSc, MSc: HUF 25 000 /day  PhD: HUF 30 000 /day	BSc, MSc: HUF 15 000 /day  PhD: HUF 20 000 /day	BSc, MSc: HUF 5 000 /day  PhD: HUF 10 000 /day

The scholarship can only be awarded for physical mobility and only for the duration of that mobility. Please note that the scholarship contributes to the additional costs arising from studying or carrying out activities abroad; it does not necessarily cover all expenses. Therefore, students may need to supplement it from other sources – in some cases through pre-financing.

- Scholarship for Travel Days



Students participating in a mobility of up to 15 days may apply for a scholarship for one travel day before the start of the activity and one travel day after the end date of the activity, provided that proof of travel for the travel days (invoice, train ticket, bus ticket, boarding pass, etc.) is uploaded to the application interface together with the final report.

If the applicant is unable to upload a document proving the travel, or if it can be established based on the document that it does not correspond to the requested travel day, the support granted for the travel days must be repaid.

## Application submission deadline

Applications can be submitted on a rolling basis; the final deadline is two months before the start date of the mobility.

Applications cannot be submitted for mobilities that have already started. Students who have previously received an Erasmus+ or Pannónia scholarship may also apply, provided that they have not yet reached the maximum of 12 months (365 days) of funded mobility at their current level of studies.

## Method of application submission

The application must be submitted via

- <https://mobility.uni-obuda.hu>, after registration, by applying for the Pannónia short-term student mobility call;
- the required application documents must be uploaded to the application interface. Original documents do not need to be submitted with the application.

Applications containing false information, incomplete applications, applications that do not meet the requirements, are illegible, or are submitted after the deadline will not be accepted.

Applicants are responsible for uploading all required documents to the application interface by the submission deadline. Documents submitted after the deadline cannot be accepted.

## Evaluation of applications

### Check of the formal requirements

Applications are evaluated on an ongoing basis. In the case of applications that are formally incomplete, applicants will be requested to provide missing information, with 5 days to respond. Applications containing false information, incomplete, non-compliant with the requirements, illegible, or submitted after the deadline will not be accepted.

### Professional evaluation

Applications that are formally complete are evaluated by the faculty. The evaluation criteria are published by the faculty. Following the preliminary content assessment, an oral interview may be conducted in accordance with faculty regulations.

General evaluation criteria for applications (faculty regulations may include additional criteria):

- relevance of the planned programme,
- language proficiency and professional language skills,
- academic performance,
- professional awareness and activity,
- excellence or other significant professional achievements,
- during the evaluation, participation in the Student Union or other voluntary activities, and/or undertaking or carrying out mentoring tasks for international students may be considered an advantage.

Based on the above criteria, the faculty/Doctoral School makes a recommendation to the International Mobility Office as to whether it supports the applicant's mobility from a professional perspective. Successful applicants are also nominated for a scholarship.

The submitted applications are professionally evaluated by the dean or the head of the Doctoral School, who makes a recommendation to the International Mobility Office. If the financial framework allows, the International Mobility Office proposes the application for funding. The final decision is made by the International Directorate. Students will receive official notification of the result via the application interface no later than one week after the decision.

## Application briefing session

The International Mobility Office provides an online briefing session and an application-writing workshop upon request. If there is demand for this, please indicate it by email at [outgoing@uni-obuda.hu](mailto:outgoing@uni-obuda.hu).

For professional questions related to the preparation of applications, the staff of the International Mobility Office and the faculty coordinators are also available.

## Study regulations and instructions

The rights and obligations of students participating in mobility programmes are regulated by

→ the Student Requirements System

([https://uni-obuda.hu/wp-content/uploads/2023/01/Az Obudai Egyetem Szervezeti es Mukodesi Szabalyzata III. Kotet Az Obudai Egyetem Hallgatoi Kovetelmenyrendszere 2023. januar 1..pdf](https://uni-obuda.hu/wp-content/uploads/2023/01/Az_Obudai_Egyetem_Szervezeti_es_Mukodesi_Szabalyzata_III._Kotet_Az_Obudai_Egyetem_Hallgatoi_Kovetelmenyrendszere_2023._januar_1..pdf))

→ and the Study Regulations

([https://uni-obuda.hu/wp-content/uploads/2019/04/az-obudai-egyetem-tanulmanyi-ugyrendje-20200901- 0.pdf](https://uni-obuda.hu/wp-content/uploads/2019/04/az-obudai-egyetem-tanulmanyi-ugyrendje-20200901-0.pdf)).

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## Additional Information

Information related to the application is available on our website:

<https://uni-obuda.hu/pannonia-scholarship-programme/>

If you have any questions, you may contact the staff of the International Mobility Office or the faculty coordinators. Their contact details are available at:

<https://uni-obuda.hu/pannonia-scholarship-programme/contact/>

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