



PANNÓNIA Scholarship Programme

for the spring semester of 2025/2026 Academic Year

CALL FOR APPLICATIONS and Application Guide

study abroad, traineeship abroad and research abroad programme

Óbuda University announces the invitation to apply for Pannónia Scholarship student mobility programme for the autumn semester of 2025/2026 Academic Year.

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The aim of the call

Within the framework of Pannónia scholarship programme, the successful students will have the opportunity to take part in a long-term mobility (from 2 months to 5 months) in the spring semester of the academic year 2025/2026:

- to participate in a part-time course at one of our partner universities (studies),
- to complete a traineeship at a foreign university, company, professional organisation or non-profit organisation, or
- to carry out research activities

Eligible types of mobility

Study abroad programme

Long-term study mobility for the purpose of obtaining credits, lasting a minimum of 2 months and a maximum of 12 months. Depending on the funds available and the length of the programme advertised, based on the applications received, the university decides on the grant period for each application.

<u>The aim of the study abroad programme:</u> spending one academic semester abroad, or thesis preparation.

Open to: students from any level of education, in any work schedule.

Eligible duration: one semester or trimester (2-5 months).

<u>Possible host institutions:</u> you can complete a student mobility for students at one of the partner universities of Óbuda University. The list of partner universities is available here: https://uni-obuda.hu/pannonia-scholarship-programme/partner-universities/

Considerations for selecting possible host institutions:

- at the applicant's level of education, the host university must provide 30 credits of courses related to his/her major
- the applicant must have at least B2 level in the language of the studies

The courses completed abroad must be recognized by Óbuda University, you can read about this process in the chapter <u>Study rules during the period of mobility</u>, the Faculty Registry Offices can provide detailed information as well.

During the preparation of the application, **the student's task** is to find the course offerings on the websites of the partner universities, as well as what language and at what level of training (bachelor's or master's) the courses are advertised. You can only go to partner universities where 30-credit courses related to major studies can be completed. More information about the courses at partner institutions can be requested from faculty coordinators.

During the study abroad programme, the applicant must have an active student status at Óbuda University, this guarantees the credit recognition of courses completed abroad. It is recommended to





apply for an individual study schedule for the mobility semester, this way the applicant is exempted from the obligation to attend classes.

Rights and obligations associated with Pannonia Scholarship status:

- Scholarship students have the same rights and obligations at the host institution as the university's own students. They are exempt from paying tuition fees to the host institution, as well as any other fees (e.g. registration fee, exam fee, laboratory fee or library visit fee), which the students of the host university do not have to pay either. However, they have to pay all the fees that the students of the host university also have to pay.
- During the period of mobility, students must have an active student status enrolled at Óbuda
 University, any tuition fees at home must be paid in the way specified in the Student
 Requirements System and they will also receive their regular scholarship for the duration of
 their stay abroad.
- With their studies abroad, they fulfil part of their study obligations at home. Before the student's departure, the two cooperating departments agree on which courses the student will complete at the foreign university (Learning Agreement for Studies).
- Studies abroad are recognised by the University, which offers students the possibility of replacing part or all their study commitments at home. Before the student's departure, the two cooperating departments agree on which courses the student will complete at the foreign university (Learning Agreement for Studies).
- Courses of at least 30 ECTS credits must be successfully completed at the host university.

Traineeship abroad – during studies and after graduation

Long-term professional internship related to studies, completed abroad, included in the curriculum or optional, for the completion of which the student receives credit and which lasts a minimum of 2 months and a maximum of 12 months.

The aim of the traineeship abroad programme: gaining international professional experience, building international professional contacts, completing professional practice related to the curriculum. The traineeship must be part of the student's studies, its completion must be recognized with credit, and it must be included in the student's academic progress. With the traineeship completed abroad, students complete part or all of their traineeship at home (the department and the host organization agree with the student before the mobility on what activities and tasks the student will perform during the traineeship).

Students who do not have a mandatory internship in their curriculum, but want to gain international work experience and thereby increase their employment chances after graduation, can also complete a traineeship abroad and apply for a Pannónia scholarship.

<u>Open to:</u> students from any level of education, in any work schedule after at least one completed semester.

A traineeship can be completed:

• during studies (e.g. summer traineeship or semester traineeship), in this case, an active student status is required for the duration of the mobility, and the traineeship must be counted as credit, or





 after graduation, in this case, the application must be submitted during the period of active student status (before obtaining the absolved status), but the traineeship must be completed within 12 months after obtaining the absolutorium (in this case credit transfer is not required).
 Students with foreign citizenship can apply if they have a Hungarian residence permit valid for the duration of the planned mobility.

Eligible duration:

The minimum duration is 60 days (2 months); mobilities shorter than this cannot be supported. The maximum duration of support depends on the available funding but cannot exceed 12 months. The duration of a traineeship may be longer than the supported period if the applicant undertakes to continue it at their own expense.

<u>Possible host institutions:</u> any company, organization or institution located in a foreign country can be a host institution, which provides the student with tasks, or a job related to their studies. **The applicant searches a place for traineeship on their own.** You can find the contact details of the places hosting our former scholarship students and the companies organizing traineeships here: : https://uni-obuda.hu/pannonia-osztondijprogram/szakmai-gyakorlat/

During the traineeship, the Participant must work full-time in accordance with the labor regulations of the host country, which is usually 35–40 hours per week, but at least 30 hours per week.

Documents to be attached to the application:

• <u>Letter of Acceptance:</u> a confirmation from the host institution that the applicant will be accepted for a traineeship

Mobility for research purposes

The purpose of long-term research mobility is to carry out all or part of the study-related research in a foreign university or research centre, for which the student receives credits, and which may last for a minimum of 2 months and a maximum of 5 months.

<u>The aim of research mobility is</u>: helping students in higher education institutions to advance their academic careers, acquiring up-to-date knowledge, generating new results and building international research partnerships. Research activities should contribute to the implementation of the University's international and research strategy. Research proposals should be supported by the research supervisor. The research activity should be recognised by credits.

Open to: students participating in doctoral training, studying in any work schedule.

Eligible duration: a minimum of 2 and a maximum of 5 months can be supported.

<u>Possible host institutions:</u> any university or research centre in any country can be a host. One host institution can be specified in the application.

During the research activity, full-time weekly hours must be worked in accordance with the labor regulations of the host country, which is usually 35-40 hours per week, but a minimum of 30 hours per week.





Documents to be attached to the application (templates are available on the application platform):

- Research plan: a research plan approved by the supervisor and the host institution, to be submitted together with a publication list.
- Mobility Agreement
- Language certificate or proof of language proficiency in the language of research

Who can apply?

In addition to the criteria indicated for each type of mobility, students can apply for the scholarship:

- who has an active student status at Óbuda University at the time of application;
- who holds Hungarian citizenship, a registration certificate, or a valid residence or settlement permit;
- in the case of Bachelor's (BSc) students: who has completed at least 1 semester at the time of application (specific faculty rules may differ), and at least 2 semesters by the time of departure;
- who has an active student status at Óbuda University during the semester of the mobility (except for post-graduation traineeship);
- and who meets the application requirements announced by the respective faculty.

Please note that students receiving Stipendium Hungaricum scholarship are not eligible for the long-term Pannónia scholarship.

According to the rules of the Pannónia programme, students can receive Pannonia Scholarship for a maximum of 12 months per education level (including all types of mobility.)

Duration of support

The available funding allows support for a maximum of 5 months for study mobility and traineeships, and a maximum of 3 months for research mobility. The duration of the mobility may be longer. Extension of the scholarship period can be requested; however, funding can only be provided up to the available budget.





Amount of the scholarship

The amount of the scholarship depends on the destination country and the duration. In the case of study abroad programme, traineeship and research programme, Pannónia provides the following scholarship amounts:

Receiving country	Monthly grant
Country group I: Andorra, Australia, Austria, Belgium, Cook Islands, Denmark, South Korea, United States, United Kingdom, Faroe Islands, Fiji, Finland, France, Netherlands, Hong Kong, Ireland, Iceland, Israel, Japan, Canada, East Timor, Kiribati, Liechtenstein, Luxembourg, Macau, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu	HUF 400 000 /month
Country group II: Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cyprus, Czech Republic, North Macedonia, Estonia, Georgia, Greece, Croatia, Iraq, Yemen, Cambodia, China, Kyrgyzstan, Kosovo, Laos, Poland, Latvia, Lithuania, Hungary, Maldives, Malta Myanmar, Moldova, Montenegro, Nepal, Italy, Russia, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Pakistan, Tajikistan, Turkmenistan, Ukraine, Uzbekistan, Turkmenistan	HUF 375 000 /month
Country group III: Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, South Africa, South Sudan, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial Guinea, United Arab Emirates, Egypt, El Salvador, Ivory Coast, Eritrea, Ethiopia, Philippines, Gabon, Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iran, Jamaica, Jordan, Cameroon, Qatar, Kazakhstan, Kenya, Colombia, Congo, Democratic Republic of the Congo, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Sao Tome and Principe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde	HUF 350 000 /month





The scholarship contributes to the additional costs arising from the stay abroad and is granted only for the duration of the stay. Applicants are advised that the scholarship may not cover all expenses incurred during the stay abroad and may need to be supplemented from other sources, sometimes requiring advance payment.

Additional grants

Students enrolled in a self-financed program at the time of application may request additional support by submitting a **current active student certificate** to the application system. The amount of this support is **HUF 40,000 per month**, calculated **proportionally for partial months**.

Application deadline

- Study mobility: continuously, at least 3 weeks before the nomination deadline of the host institution (exact dates are available in the Partner List on the website). Student places at partner institutions are allocated in the order applications are received. Since all universities have a limited number of places, early submission of the application is recommended.
- Traineeship: continuously, the application must be submitted no later than 2 months before the start date of the traineeship.
- Long-term research mobility: continuously, the application must be submitted no later than 2 months before the start date of the mobility.

Application documents

- CV in English (EU CV is recommended)
- Transcript of records of the previous terms printed from Neptun (in English), certified by the Student Office
- Active student status certificate by the Student Office
- Document(s) proving language proficiency
- Certificate of active participation in the Student Union or any other organization (HÖK, ESN, OTDK etc.) or results, any other documents certifying professional or public activity, certification of international mentoring activity, etc.
- Other documents considered important for the application

Applications must be submitted at https://mobility.uni-obuda.hu in addition to entering personal data and planned mobility data on the application interface, the necessary documents must also be uploaded. Original documents do not need to be submitted.

The system will send an automatic email regarding the submission of the application.





False, incomplete, ineligible, illegible, or late applications will not be accepted.

Evaluation of applications

Check of the formal requirements

Applications are evaluated on an ongoing basis. In the case of applications that are formally incomplete, applicants will be requested to provide missing information, with 5 days to respond. Applications containing false information, incomplete, non-compliant with the requirements, illegible, or submitted after the deadline will not be accepted.

Professional evaluation

Applications that are formally complete are evaluated by the faculty. The evaluation criteria are published by the faculty. Following the preliminary content assessment, an oral interview may be conducted in accordance with faculty regulations.

General criteria for evaluating applications (faculty rules may also include additional criteria)

For study programme and traineeships:

- motivational background,
- language skills,
- academic achievements,
- professional knowledge and activity,
- excellence or other significant professional performance,
- involvement in the Student Union or other voluntary activities.

On the basis of the above criteria, the faculties propose to the Mobility Office which students' mobility they will support in the framework of their cooperation, and the winning students are nominated to scholarships.

The faculties will decide on the submitted applications. Students will be officially notified of the result via an automated message sent by the application system, within 1 week after the decision.

Applications for traineeship and research can be submitted continuously during the semester, a decision on these applications is expected within 1 month of submission.

Application sessions

Join our channel:

https://bit.ly/pannoniaosztondij

Central information session:

11 September 2025, Thursday, 10:00 (will be recorded)





• The dates for faculty information sessions will be announced on the Teams channel.

Application consultations (on Teams "Pannónia" channel):

Mobility Office – Teams application consultations:

Thursday, 25 September 2025, 15:00 Thursday, 9 October 2025, 10:00

The staff of the Mobility Office and the faculty coordinators are available for professional questions related to the preparation of applications: https://uni-obuda.hu/pannonia-scholarship-programme/contact/

Study rules during mobility

The rights and obligations of students participating in mobility are defined in

- the Student Requirements System (https://uni-obuda.hu/wp-content/uploads/2023/01/Az Obudai Egyetem Szervezeti es Mukodesi Szabalyzata III. Kotet Az Obudai Egyetem Hallgatoi Kovetelmenyrendszere 2023. januar 1..pdf)
- and the Academic Regulations (https://uni-obuda.hu/wp-content/uploads/2019/04/az-obudai-egyetem-tanulmanyi-ugyrendje-20200901- 0.pdf)

Additional information

Application system:: https://mobility.uni-obuda.hu/en

Teams channel: https://bit.ly/pannoniaosztondij

All information about the application can be found on our website: https://uni-obuda.hu/pannonia-scholarship-programme/

In case of questions, you can contact the staff of the International Education Office and the faculty coordinators, contact details: https://uni-obuda.hu/pannonia-scholarship-programme/contact/

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