

**Dear Partner,**

Obuda University invites academic and administrative staff from higher education institutions to participate in the International Staff Week organized by Obuda University International Education Office to be held between 27-31 May physically at Obuda University, Budapest.

**Venue:** Obuda University, main building (1034 Budapest, Bécsi út 96/b) with a one-day visit to Alba Regia Technical Faculty (8000 Székesfehérvár, Budai út 45.)

**Registration/participation fee:** EUR 150.

- The registration fee is a contribution to the costs of the coffee breaks and lunches between Monday and Thursday, sightseeing tours and Museum fee, the travel cost to and from Székesfehérvár and the closing dinner on Thursday indicated in the Program. Registration/participation fee is not refundable even if you do not participate in all programs.
- Accepted participants will be informed about bank details and deadline for payment later.
- Accommodation and travel expenses to and from Budapest must be covered by participants.

**Language:** English

**Maximum number of participants:** 20 people. Participants who offer to share their best practice in one of the planned topics are given priority during the selection process.

**Preliminary programme:** see enclosed.

We will fully support you in applying for funding under the Erasmus+ programme at your home university. Therefore, please let us know if you need any documents or confirmation from our side.

For our non-EU partners: please contact us before application to check the remaining places for our Erasmus+ KA171 programme!

**Application form:** <https://forms.gle/tVsXuX4Y7A9Zs3D69>

Please note that all programmes are mandatory. OU can only sign the Confirmation Form for full participation.

**Application deadline:** 12 April 2024. Selected participants will be informed until 19 April.

Contact: Obuda University International Education Office, [mobility@uni-obuda.hu](mailto:mobility@uni-obuda.hu)

We are looking forward to seeing you in Budapest!



# OBUDA UNIVERSITY STAFF WEEK

## BUDAPEST, 27-31 MAY 2024



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Erasmus+

	Monday, 27 May	Tuesday, 28 May	Wednesday, 29 May	Thursday, 30 May	Friday, 31 May
9:00-10:00	Registration	Introduction of Pannónia Scholarship program  International coffee break  BIP and Mobility Window Workshop - sharing best practices	Travel to Székesfehérvár	Alumni workshop - sharing best practices  Coffee break  Summer University workshop - sharing best practices	Faculty visits
10:00-12:00	Rector's welcome  Group photo  Introduction of Obuda University		Introduction of the Alba Regia Technical Faculty  Campus tour  Visit to Bory Castle		
12:00-13:00	Lunch break				
13:00-14:00		Lunch break	Lunch break	Lunch break	
14:00-16:00	Introduction of participants (short presentations)	Sightseeing tour in Pest: Parliament, Saint Stephan's Basilica, Opera House	Sightseeing in downtown Székesfehérvár Doll Museum (optional)	Visit the House of Music Hungary	Free time
16:00-19:00	Sightseeing tour in Buda Castle district		Travel back to Budapest	18:00 Farewell dinner downtown	