



REGULATIONS REGARDING THE CONDITIONS ENSURING EQUAL OPPORTUNITIES FOR CONTINUING STUDIES OF STUDENTS WITH DISABILITIES AT ÓBUDA UNIVERSITY.

BUDAPEST, 2023

1st version in effect from the 1st of September 2023

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Preamble

The Senate of Óbuda University (hereinafter referred to as "the University") establishes the following regulations based on the Act CCIV of 2011 on National Higher Education (hereinafter referred to as "Nftv."), the Government Decree 87/2015 (IV. 9.) on the Implementation of Certain Provisions of the Act CCIV of 2011 on National Higher Education (hereinafter referred to as "Vhr."), and the Government Decree 327/2011 (XII. 29.) on the Procedural Rules Related to Benefits for Persons with Changed Working Capacity.

Part 1

General Provisions

Scope of the Regulation

- 1. §** The personal scope of this regulation extends to all students with disabilities at the University.

Interpretive Provisions

Nftv. Section 108, Paragraph 6: A student (applicant) with disabilities is defined as someone who has a physical, sensory, or speech impairment, or in case of multiple disabilities, is multiply disabled. It also includes individuals with autism spectrum disorder or other psychological developmental disorders (such as severe learning, attention, or behavioural regulation disorders).

Vhr. Section 64, Paragraph 2: According to the regulations of the higher education institution,

- it shall review the requests for assistance, exemptions, and benefits submitted by students with disabilities,
- it shall appoint and assign tasks to a coordinator who oversees the assistance provided to students with disabilities within the higher education institution and faculty,
- students with disabilities may benefit from personal and technical assistance and services provided by the higher education institution or other available means, depending on the type and extent of their disability,
- students with disabilities are allowed to use special notes or technical devices that aid in alternative methods of preparation.

The general rules regarding the assistance provided to students with disabilities

2. § The student, at the time of enrolment but no later than the submission of the preferential treatment request, shall submit authenticated copies of documents issued by the public education institution that verify their disability and the benefits received as a result of it during their secondary studies.

Part 2

Chapter I

Disability Coordinator

3. § The task of the coordinator includes delivering informative presentations to first-year students during the registration week.
4. § The participation in the assessment of preferential treatment requests submitted by students with disabilities, as well as the maintenance of records of these requests.
5. § Active involvement in providing support options for students with disabilities during their studies and exams, which includes informing instructors about the benefits established in the decision regarding preferential treatment.
6. § Students with disabilities provide annual feedback on the work and outcomes of the committee and the coordinator.

Chapter II

Benefits that can be applied to promote equal opportunities for students

The procedure for applying for benefits available to students with disabilities

7. § The request for preferential treatment shall be submitted to the Subcommittee for Student Affairs of the Equal Opportunities Committee through the Neptun Study System, using the "OE-0060-Request for Benefits for Students with Disabilities" form.
8. § The requests shall be uploaded by the Director-General's Office for Education to the University's Intranet platform. The disability coordinator of the faculty will have access to these documents on the platform. Before making a decision, the Committee shall obtain the opinion of the legal counsel of the Director-General's Office for Education and the program coordinator.
9. § The student with disabilities may file an appeal against the decision of the Committee. The appeal must be submitted to the Registrar's Office of the Faculty, addressed to the Vice-Rector for Education, within 15 days from the notification of the decision. The provisions of the regulations on student appeals procedures shall apply to the appeal process.
10. § The head of the faculty is responsible for ensuring compliance with the benefits provided to students with disabilities.

The Subcommittee for Student Affairs of the Equal Opportunities Committee (hereinafter referred to as the Committee)

- 11. §** At the University, there is a seven-member committee comprised of disability coordinators from the faculties, which works to assist students with disabilities. Its chairperson is elected from among its members.
- 12. §** The Committee convenes as necessary. The chairperson of the committee calls the meetings. The chairperson may also order a vote by electronic means. The Committee makes decisions by a simple majority. In the event of a tie, the chairperson's vote determines the outcome.
- 13. §** The committee makes the substantive decision within 30 days from the submission of the application. If the application is submitted between June 15th and August 31st, the Committee makes the decision by September 30th.
- 14. §** The decision of the Committee, accompanied by a justification, must be sent to the applicant, the dean, and the Student Office.
- 15. §** In the scope of its activities, the Committee:
 - a)** Provides assistance to students with disabilities in relation to both their studies and their participation in university extracurricular activities, sports, and other activities.
 - b)** Contributes to the gradual development of a framework through the formulation of university-level and faculty-level strategies that promote equal opportunities for students with disabilities in university life (establishment of physical resources, personal conditions, creation of an accessible environment, etc.).
 - c)** Reviews applications submitted by students with disabilities.
 - d)** Provides an opinion to the Study Committee regarding the verification of disability in cases where the student requests an extension of their support period based on their disability.
 - e)** Collaborates with students with disabilities who have a student status within the institution, seeks and listens to their opinions and suggestions.

Final Provisions

- 16. §** This regulation shall enter into force on the day following its adoption by the Senate.
- 17. §** With the entry into force of this Regulation, the Regulation on the Conditions Ensuring Equal Opportunities for Students with Disabilities at Óbuda University, version 4, in effect from April 30, 2018, shall be repealed.

Budapest, May 30, 2023.

Epilogue:

The Regulation of Óbuda University was adopted by the Senate at its meeting on [date] under resolution number [number]. Effective from [date].