

Rector's / Chancellor's instructions
No. 1/2020. (III. 09.)

Reg. no: OE-RH-387/2020

Dated: Budapest, 09.03.2020

Having regard to the fact that the new corona virus appeared in Hungary as well on 04 March 2020 as evidenced, Óbuda University hereby introduces rigorous rules of procedure:

1) Students, professors, and colleagues who

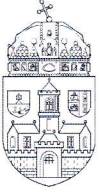
- a) visited any territories affected by the spread of the new corona virus epidemic within the last 14 days (<https://konzuliszolgalat.kormany.hu/koronavirus>) or
- b) were in direct contact with persons (contact persons) who visited the territories listed in subsection a) in the course of the two weeks before meeting;
- c) were in direct contact with persons suspected of virus infection,

are hereby obligated to stay in home quarantine for the period of latency (for two weeks, until 20 March 2020, by minimizing contact within the household to reasonable limits, avoiding community contact), as well as to stay away from the buildings, student hostels and programs of the University.

In case of subsections b) and c), the quarantine can be released earlier if reliable information is available that the contact person affected is without any symptoms even two weeks after leaving the territory of the epidemics and / or the suspicion being raised, and no virus infection is evidenced in their case.

2) The following rules of procedure shall be followed in case of students' absence from contact classes:

- Hungarian students are required to contact the Faculty Registrar's Office (TO) by e-mail and to report the reason for and period of their absence, including any virus test results;
- The TO shall report such case to the Deputy Dean of Studies of the Faculty concerned, who will permit such absence, and notify the professors affected and Vice-Rector dr. Márta Seebauer;
- international students are required to contact with Faculty coordinators by e-mail, and to report the reason for and period of their absence, including any virus test results.



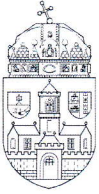
- International coordinators shall notify the Deputy Dean of Studies of the Faculty concerned, who will permit such absence, and notify the professors affected and Director of the Office of International Education Erzsébet Veres;
- in case of students accommodated in student hostels, cases are required to be reported to student hostel director Gábor Horváth, who will take measures as required for isolating the student concerned;
- students shall fill in the risk analysis questionnaire

Link: exam.elearning.uni-obuda.hu

Course description: "Corona virus risk assessment / Assessment Coronavirus"

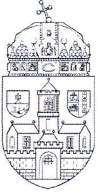
Log in key: Corona2019

- they are required to contact with their professors electronically in order to get appropriate assistance and learning materials as required for study preparations. Perhaps they could be enabled to join the educational process online and / or to consult with professors. The professor of the course concerned shall decide on the manner of and deadline for compliance with subject requirements, by taking into consideration the instructions issued on closing the semester.
 - upon the appearance of any symptoms, please report yourself to the competent medical adviser and follow their instructions; please inform healthcare staff providing care on the anamnesis and on the list of persons contacted;
 - in such a permitted case, the University shall deem such absence from contact lessons as justified, and it shall not be subject to the 30% absence limit specified in Section 46§ (3) of the "Study and Examination Regulations of Óbuda University".
- 3) University professors and staff are required to act in accordance with the following rules of procedure in the cases listed in Clause 1), as well as in case of authority quarantine:
- professors and staff are obligated to report the reason for and period of absence to their immediate superiors, including any virus test results.
 - the workplace superior shall report the case to the manager of the organizational unit



concerned, who will permit such absence, notifying occupational safety manager Zsolt Kapás, and students at the given course in a case affecting education;

- in respect of the professors and staff quarantined voluntarily or pursuant to the obligation above, having regard to the new corona virus, the working days concerned shall be qualified as justified absence, thereby they shall not entail any wage reduction. Those who are isolated in the healthcare system shall receive sick pay for the quarantine period.
 - those professors and staff whose health status, type of position, and technical facilities allow them to carry out remote work and provide online education, may be ordered to do so by their immediate superior.
 - the University shall take measures later on in respect of conducting educational activities (lectures and practice classes) failed to occur and in respect of compliance with the reporting obligation depending on the development and period of the epidemics situation.
- 4) A part of protection against the new corona virus epidemics is the search for contact persons (<https://koronavirus.gov.hu/cikkek/nnk-igy-zajlik-kontaktvizsgalat>). The authority may order a quarantine if necessary. Everyone is obligated to cooperate with the authorities.
- 5) Let us call all professors and staff of Óbuda University over the age of 65 as well as all those exposed to a risk higher than average by the new corona virus due to their health status, to refrain from community events, including university life and education as well. In such a case, the rules of procedure set out in Clause 3) shall be followed.
- 6) As of this day, Óbuda University hereby suspends the classes of common training courses with Semmelweis University.
- 7) Let us proclaim that Óbuda University continues to be committed to active involvement in the international scientific landscape; to play an unchanged role in international organizations, and to be actively involved in international competition activities. In connection with the incalculable spread of the epidemics and in order to prevent it, the University shall prevent placements abroad until 40 April 2020. Missions for the ensuing period may be planned. Please note that any travel bookings may only be made with cancellation insurance policies taken out.



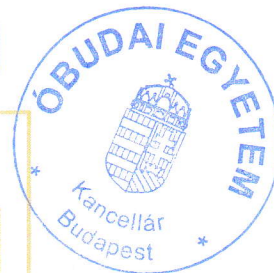
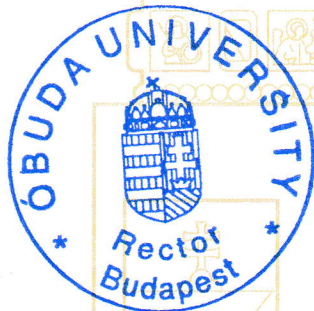
ÓBUDAI EGYETEM
ÓBUDA UNIVERSITY

Rector

- 8) University citizens are hereby called to observe the basic rules of hygiene, including not to go in any communities when being ill / having a fever. Please also note that you should gather information as worthy of university citizen and to calmly treat any increased social sensitivity associated with the spread of the new corona virus.
- 9) We hereby call the attention of all students, professors and colleagues to follow all information published at the government portal (<https://koronavirus.gov.hu>), and on the University's homepage, and to adhere to the instructions set out therein.
- 10) You can send your proposals, remarks, and questions related to the new corona virus to the e-mail address info@uni-obuda.hu.

Prof. Dr. Levente Kovács
Rector

Gabriella Ormándi
Chancellor



1034 Budapest,
Bécsi út 96/b.

+36 (1) 666-5626
+36 (1) 666-0000

rektor@uni-obuda.hu
www.uni-obuda.hu