



Annex 2 to the
STUDENT REQUIREMENT SYSTEM OF
ÓBUDA UNIVERSITY
STUDENT ALLOWANCE AND FEE PAYMENT REGULATIONS
OF ÓBUDA UNIVERSITY
BUDAPEST,

(Version 3, effective from 20 June 2017.)

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INTRODUCTION

The Student allowance and fee payment regulations (hereinafter: JUTTÉR) of Óbuda University (hereinafter: University or Institution) are specified by the Senate of the University – pursuant to Act CCIV of 2011 on national higher education (hereinafter: Nftv.), Government Decree 87/2015. (IV. 9.) on the implementation of certain provisions of Act CCIV of 2011 on national higher education (hereinafter: Vhr.), Act XCIII of 1990 on duties (hereinafter: Itv.), Act LXII of 2001 on Hungarians living in neighbouring countries, (hereinafter: benefit law), Government Decree 51/2007 (III. 26.) on allowances paid to and certain fees to be paid by students studying in higher education institutions, Annex 1 to the Student Requirement System of Óbuda University, the Study and examination regulations of Óbuda University (hereinafter: TVSZ), and in agreement with the University Students' Self-Government (hereinafter: EHÖK) – as follows.¹

PART ONE

SCOPE OF THE REGULATIONS

Section 1. (1) The scope of these Regulations extends to all students in a student relationship with the University and pursuing studies at one of the courses of the University, regardless of when such student relationship was established.

(2) As expressly provided, the scope of these Regulations extends to:

- a) students who established a guest student relationship to pursue partial studies;
- b) students pursuing studies in a partial training scheme abroad;
- c) persons wishing to take a final examination outside the scope of a student relationship.

EXPLANATORY PROVISIONS

Section 2. For the purposes of these Regulations:

1. *state supported student*²: a student enrolled in state supported training – and from September 2012, a student admitted to a Hungarian state (partial) stipend based course; furthermore, a student enrolled in state supported training shall include any student admitted to a state financed training course and transferred from a fee payment scheme to an already existing state financed position at the University, based on a University decision, for the rest of the study term of the exited student, as well as any student reclassified from a fee payment training scheme,
2. *orphan*: a student below 25 years of age where both of the parents – or one unmarried, divorced, or separated parent living in the same household - has died and he/she has not been adopted.
3. *half-orphan*: a student below 25 years of age where one of the parents has died and he/she has not been adopted.
4. *student disabled or in need due to their health status*: a student who
 - a) requires constant supervision or care due to their disability or is in need of regular personal and / or technical assistance due to their disability, or
 - b) lost at least 67% of their capacity for work or suffered an at least 50% health impairment, and such condition has lasted for a year or is foreseen to exist for at least one more year.
5. *breadwinner*: a student
 - a) who has at least one child,

¹ These Regulations were adopted by the Senate at its session of 23 May 2016, by its resolution no. SZ-CXX/119/2016. Effective from: 20 June 2016. Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

² Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

- b) who is entitled to receive a nursing fee based on Act III of 1993 on social governance and social benefits.
- 6. *with a large family*: a student
 - a) who has at least two dependant siblings or three children, or
 - b) where in addition to their breadwinner(s), it applies to at least two persons living in the same household that their monthly income falls short of the amount of the minimum wage, or
 - c) who is the guardian of at least two under age children.
- 7. *student entitled for social allowances*: a student enrolled in a full-time higher education training course, Bachelors and Masters training, undivided training, and Ph.D. training, who
 - a) is enrolled in a state supported training scheme or on a Hungarian state (partial) stipend, or
 - b) started their studies in a state supported training scheme and would be entitled to participate in state supported training based on the number of semesters commenced at the degree program / training course concerned.
- 8. *own revenue*: the charges under Sections 82 (1)–(2) of the Nftv., any other fees specified in University regulations, as well as profits from the University's business operations, revenues from business company support, and grants received by tender expressly for the payment of stipends.
- 9. *Faculty*: the term 'Faculty' also includes Ágoston Trefort Center for Engineering Education (hereinafter: TMPK). In regard to the TMPK, the duties specified for Deans also apply to the Director-General of the TMPK, and the duties specified for Deputy Deans also apply to the Deputy Director-General of the TMPK.
- 10. *Foreign students*: students establishing a student relationship in a manner other than through a general admission procedure, partial training abroad, or within the Stipendium Hungaricum program, and are not subject to the benefit law.
- 11. *Fee basis*: the term 'fee basis' is also to include the cost refund based cost bearing scheme. Students' fee basis corresponds to the amount specified by the Senate, published in the Higher Education Entry Information Guide, as specified for the year of enrollment, and / or increased by up to the amount under Section 36 (5).
- 12. *Tuition fee*: the fees specified in Annex 5 to these Regulations. The academic year / semester of matriculation is understood as the academic year / semester of first matriculation to the current training course and course schedule.
- 13. *Charge*: consideration for the services specified in Section 33 of these Regulations.

PART TWO

CHAPTER I

GENERAL PROVISIONS

The range of students allowed to be taken into consideration in the normative contribution provided for student allowances and the order of establishment of the student headcount allowed to be taken into consideration

- Section 3. (1)** In establishing the relevant amounts of institutional support,
- a) the arithmetic means of the headcounts of the people entitled according to the statistical data disclosures of March and October are required to be taken into account in regard to the amounts allowed to be afforded to the following:
 - aa) student stipend support,
 - ab) student hostel fee support,
 - ac) housing allowance,

- ad) textbook and study aid support and sports and cultural activities;
 - b) one twelfth of the number of months of actual entitlement is required to be taken into consideration in case of Ph.D. student stipends;
 - c) one tenth of the number of months of actual entitlement is required to be taken into consideration in case of a national higher education scholarship;
 - d) the amount actually payable is required to be taken into consideration in case of the ministerial scholarship of foreign students and the institution's stipend share of the Bursa Hungarica Stipend.
- (2) A statistical data disclosure of March shall be understood as a statistical data disclosure provided by the University, recording the status of the University as of 15 March, and a statistical data disclosure of October shall be understood as a statistical data disclosure provided by the University, recording the status of the University as of 15 October.
- (3) In the event of norm changes during the year, establishment of the headcount entitled will follow the order of periods of study (semesters of study).

Section 4. (1) As regards student stipend support, the headcount of the people entitled is the number of students enrolled in full-time state supported Bachelors, Masters, university level, college level, or higher education training courses. Students who started their studies before 01 September 2006 may only be taken into consideration in a number of semesters not exceeding the period of the training course.

(2) In case of student hostel fee support, the headcount of the people entitled is the number of students enrolled in a full-time state supported or a tuition fee payment course under Section 21 (1), and accommodated

- a) at a student hostel of the institution,
- b) at a student hostel constructed or renovated in the framework of a Public Private Partnership,
- c) at a place of accommodation under these Regulations, rented by the University, and meeting student hostel / student residence requirements.

(3) In regard to the support available for housing allowance, the headcount of the people entitled is the number of students at the University enrolled in full-time state supported courses, as reduced by 95% of the headcount of students with a registered domicile at the location of training and enrolled in full-time state supported courses, and reduced by the headcount under Paragraph (2).

(4) In case of Ph.D. student stipends, the headcount of the people entitled is the number of students enrolled in state supported full-time Ph.D. training courses of the University.

(5) As regards the amount allowed to be afforded to textbook and study aid support and for sports and cultural activities, the headcount of the people entitled is the aggregate of the headcounts of the people entitled as per Paragraphs (1) and (4).

(6) In case of national higher education scholarships, the headcount of the people entitled is the number of students actually receiving such scholarship.

(7) In the event of norm changes during the year, establishment of the headcount entitled will follow the order of periods of study (semesters of study).

CHAPTER II

TERMS AND CONDITIONS OF ACCESS TO STUDENT ALLOWANCES PROVIDED TO THE DEBIT OF THE STATE BUDGET

Section 5. (1) The University is allowed to use funds available for student allowances as follows:

- a) to pay performance based stipends, which may include
 - aa) study stipends,
 - ab) national higher education scholarships,
 - ac) institutional stipends related to professional, scientific, and public life;

- b) to pay stipends based on welfare status, which may include
 - ba) welfare status based regular stipends,
 - bb) welfare status based extraordinary stipends,
 - bc) institutional share of Bursa Hungarica Local Government Stipend of Higher Education,
 - bd) ministerial scholarship of foreign students,
 - be) basic support,
 - bf) support for professional traineeship arrangements;
- c) to pay Ph.D. student stipends ,
- d) to pay other stipends specified in these Regulations as well as stipends to supplement study costs incurred by those enrolled in Hungarian state (partial) stipend based training courses, with particular regard to disadvantaged students and sportsmen.
- e) to finance institutional operating costs, which may include
 - ea) support for the production of study aids, purchases of electronic textbooks, study materials and electronic devices as required for study preparations, as well as purchases of devices to assist students with disabilities in pursuing their studies,
 - eb) support for sports and cultural activities,
 - ec) student hostel maintenance and operation ,
 - ed) student hostel accommodation rentals, student hostel renovation works,
 - ee) support for the operation of students' and Ph.D. students' self-governments,
 - ef) support for the operation of student consultancy organizations.

(2) Students entitled to receive performance based or welfare status based stipends as per Sections 5 a) and b) are due to receive such allowances for a period up to the duration of support under Section 18 of the TVSZ, not including the stipends specified in Sections 5 a) ac) and 5 b) bd).

Section 6. (1) The following are required to be used for the payment of allowances under Sections 5 ba)–bb) and 5 be)–bf):

- a) at least 20% of the student norm,
 - b) the proportion of the housing allowance norm as established within an institutional scope of authority, but at least 30 percent thereof, and
 - c) 56% of the norm for textbook and study aid support and for sports and cultural activities,
- provided after students enrolled in higher education training courses, Bachelors, undivided, and Masters courses within the scope of these Regulations.

(2) 24% of the institutional amount of the norm for textbook and study aid support and for sports and cultural activities provided after students enrolled in higher education training courses, Bachelors, undivided, and Masters courses within the scope of this regulation is required to be used as stipulated in Section 5 ea).

(3) 20% of the institutional amount of the norm for textbook and study aid support and for sports and cultural activities provided after students within the scope of this regulation is required to be used as stipulated in Section 5 eb).

(4) The institutional amount of national higher education scholarships provided after students within the scope of this regulation is required to be used as stipulated in Section 5 ab).

(5) The institutional amount of student hostel support is required to be used as stipulated in Section 5 ec).

(6) The proportion of the housing allowance as established within an institutional scope of authority, but up to 70% thereof, provided after students within the scope of this regulation is required to be used as stipulated in Section 5 ed).

(7) Minimum 1% of the institutional amount of the student norm provided after students within the scope of this regulation is required to be used as stipulated in Section 5 ee).

Section 7. (1) Under the titles specified in Sections 5 a)–d), amounts of support may only be made available to students entitled in the form of pecuniary support.

(2) Unless otherwise provided by these Regulations, the stipends specified in Sections 5 a), ba), bc)–bf), and c)–d) are required to be paid to students on a monthly basis. Except for the first month of the study semester, the University is required to make arrangements with the principal bank in regard to the transfer of such allowances by the 10th day of the current month, at the latest.

(3) Under the titles specified in Sections 5 aa) and 5 be), support may be provided to students enrolled in state supported full-time Bachelors, undivided, and Masters courses and higher education training courses.

(4) Under the title specified in Section 5 ab) support may be provided to students enrolled in full-time Bachelors, undivided, and Masters courses .

(5) Under the title specified in Section 5 ac), support may be provided to students enrolled in full-time Bachelors, undivided, and Masters courses, higher education training courses, and Ph.D. training courses.

(6) Under the titles specified in Sections 5 ba)–bb), support may be provided to students entitled to receive social allowances..

(7) Under the title specified in Section 5 bc), support may be provided to students enrolled in full-time Bachelors, undivided, and Masters courses, tertiary or higher education training courses.

(8) Under the title specified in Section 5 bd), support may be provided to students enrolled in state supported full-time Bachelors, undivided, and Masters courses, and to students pursuing partial studies.

(9) Under the title specified in Section 5 bf), support may be provided to students enrolled in state supported full-time Bachelors, undivided, and Masters courses.

(10) Under the title specified in Section 5 c), support may be provided to students enrolled in state supported full-time Ph.D. training courses.

(11) An institutional stipend related to professional, scientific, and public life is a non-compulsory allowance made payable for a definite period of time on a monthly basis or on a single occasion to students performing activities beyond curricular requirements, by application pursuant to the order of procedure and principles set out in these Regulations.

(12) Amounts available to support the production of study aids may be used by the University to produce study aids, to provide assistance in forwarding them to students, as well as to purchase devices to assist students with disabilities in pursuing their studies. The Students' Self-Government previously delivers its opinion on the use of such support; and the Rector informs the Students' Self-Government on actual use on an annual basis.

(13) The body specified in these Regulations – subject to agreement by the Students' Self Government – decides on support to be provided to sports and cultural activities, under the proviso that

- a) cultural activities include, in particular, cultural activities, program arrangements, career counseling, as well as guidance on lifestyle and studies, and mental hygiene based life coaching, organized for and provided to students within the framework of the University;
- b) sports activities include, in particular, activities organized for and provided to students within the framework of higher education, enabling them to do physical exercise, sports, to enter competitions, to raise awareness of a healthy lifestyle, and guidance on lifestyle.

(14) Students may only receive support from only one institution of higher education at the same time under the titles of support specified in Sections 5 b) and c). If a student is in a student relationship with several higher education institutions simultaneously, they may receive such support at the higher education institution with which they first established a state supported student relationship.

(15) Students may only receive support from only one institution of higher education at the same time under the title of support specified in Section 5 ab). In the event that more than one institutions propose the same person to be recognized, the student will receive the allowance set out in Section 5 ab) at the higher education institution with which they first established a student relationship.

(16) In the event of further (parallel) student relationships, the study stipend defined in Section 5 aa) may be applied for on the basis of the study results achieved at any of the first and the further Bachelors / Masters course.

Section 8. (1) Pecuniary support may be paid out only to students who enter their bank account number – and any information required by the NAV (the State Tax Authority) into the Neptun system by the end of the registration week at the latest.

Payments are effected only by bank transfer.

(2) Student allowance accounts produced by the Students' Self-Government are verified by the Registrar's Department, authorized by the Dean of the Faculty or the person designated by the former, and bank transfers are effected by the Business Administration Directorate.

(3) The titles and criteria for forms of support allowed to be granted to students shall be established for a period of one academic year in advance and published in the manner customary at the University.

(4) The titles, criteria, and amounts of fees payable by reason of default and delayed performance, as well as of the payment of charges, furthermore the amounts of student hostel fees, tuition fees and charges shall be established for a period of one academic year and published in the manner customary at the University.

(5) The allowance specified in Section 5 b) may be granted upon the student's request.

Section 9. (1) The breakdown of the institutional student allocation is set out in Annex 1.

(2) The student norm specified in Clause I.1 of Annex 1 is required to be distributed among the Faculties in proportion of the students eligible therefor.

(3) The Faculty Students' Self-Government (hereinafter: KHÖK) decides on the use of the allotments specified in Clause I.1 of Annex 1.

(4) The 6% due for the Faculties as set out in Clause I.2. b) of Annex 1 is distributed among the Faculties based on their student headcounts and the KHÖK decides on the use thereof.

(5) The EHÖK decides on the TDK awards (TDK = Students' Scholarly Circle) defined in Clause I.2. c) of Annex 1 based on proposals by the TDK Committee.

(6) The University Students' Self-Government (hereinafter: EHÖK) decides on the use of the allotment specified in Clause II of Annex 1.

(7) At the end of each financial year, a statement of accounts is produced on the use of the allotment specified in Clause III of Annex 1 based on the budget accepted for the current year. Such statements are summarized by the EHÖK and made available to the Senate as an attachment to the current year's economic report.

PART THREE

ALLOWANCES PAYABLE TO STUDENTS

CHAPTER I

PERFORMANCE BASED STIPENDS

1. Study stipend

Section 10. (1) A study stipend may be granted for the period of one study semester. Up to 50% of students enrolled in full-time state supported training at the University may be granted study stipends in a way that the monthly amount of study stipend specified for each student must correspond to at least five per cent of

the student norm and may not exceed forty per cent thereof.

(2) In granting study stipends – when identifying the scope and number of grantees – it is required to be ensured that results achieved pursuant to identical or similar study obligations should be commensurate and the study stipends thus established should be of identical amounts.

(3) Without submitting a special application, students are entitled to receive study stipends based on the stipend index specified in Section 50 (7) of the TVSZ. Study stipend amounts to be paid for one semester (5 months) are proposed by Faculty Student Self-Governments to the respective Faculty Registrar's Departments by the end of September and February, respectively.

(4) In the first round, students' study stipends are established on the basis of their placement within the ranking set by homogeneous student groups based on their stipend index. Students are entitled to receive study stipends after reaching the average figure of their group.

(5) The actual stipend amount of students can be determined by degree program, after being ranked on the basis of their group index. The group index is a measure of study results allowing for the comparability of students' performance regardless of the fact in which degree program, year, and homogeneous group they have been classified so far. Annex 2 sets out the way to calculate study stipends and group indices.

(6) Students first matriculating at the University may not receive study stipends in the first training period following matriculation.

(7) The competent Study Committee is required to establish the study result of students admitted from another degree program or form of training within the University to a regular course of study, of those involved in partial training abroad in the previous semester(s), and of those converting their student relationship from suspended to enrolled.

(8) Students in a credit system based training scheme who failed to earn 15 credit points in the previous semester commenced, and students admitted from another higher education institution - in the first semester following transfer – may not receive study stipends.

(9) In case of a further (parallel) student relationship, a study stipend may also be applied for on the basis of study results achieved at both the first and the additional Bachelors / Masters course.

(10) In case of students involved in partial training abroad, study stipends are calculated as provided in Section 50 (7) of the TVSZ, in view of the fact, however, that the end of the semester at the receiving institution may differ from the date thereof at the University, therefore stipend amounts can be calculated later on as well. Amounts to cover the study stipends of such students must be duly appropriated.

2. National higher education scholarship

Section 11. (1) Initiated by the Senate, the Minister of Education grants a national higher education scholarship to students of superior performance.

(2) A national higher education scholarship may be granted for a full academic year (10 months). The monthly amount of such national higher education scholarship corresponds to one tenth of the amount stipulated by the budget act to be allocated under this title.

(3) The number of students allowed to be granted a national higher education scholarship is 0.8% of the number of students enrolled in full-time state financed Bachelors and Masters training according to the statistical data disclosure recording the status as at 15 October of the preceding year, but at least one person per institution. The Senate makes the proposal under Paragraph (5) separately for students expected to be enrolled in Bachelors versus Masters training during the period of making the national higher education scholarship payable.

(4) Students eligible for a national higher education scholarship include students enrolled in a full-time Bachelors, undivided, or Masters course who

- a) have been enrolled in at least two semesters in the course of their current or earlier studies,
- b) have earned at least 55 credits,

- c) reached a credit index of at least 4.0 in both semesters of the previous academic year, and
 - d) performs eminent work at the Students' Self-Government, in a students' scholarly circle, or in a professional area or is outstandingly active in university public life.
- (5) A national higher education scholarship may be granted by competition. The invitation for submitting applications is required to be published, together with application assessment criteria, in the manner customary at the University 30 days prior to the deadline of submissions. Students are required to submit applications to the University. Based on such applications, the Senate submits a proposal to the Minister of Education by 01 August each year for granting such national higher education scholarship.
- (6) If the student's student relationship is discontinued or suspended for any reason, the national higher education scholarship may no longer be made payable to such student. In the event of studies to be finished in an odd semester of study in accordance with the duration of the training course, entitlement to the national higher education scholarship will not terminate if the student continues the course of studies already in the second semester of the academic year concerned.
- (7) If a student applies for a national higher education scholarship and is rejected, but it is established in a legal redress procedure that such student is worthy of the national higher education scholarship award, and would be entitled therefor under the conditions specified in Paragraphs (1)–(6) and on the basis of the limit applicable to the institution so as to be proposed by the institution, but such student failed to be granted such scholarship by reason of a procedural error committed by the institution, then the Minister of Education will be entitled to grant such student a national higher education scholarship. In such a case, however, such student may not be taken into consideration in determining the amount of national higher education scholarship allocation: the University is required to pay such scholarship to the debit of the student allotment or of its own revenues.
- (8) A national higher education scholarship granted for a given academic year may be made payable in the given academic year only.
- (9) No student on a national higher education scholarship may be excluded from study stipend support.

3. Institutional stipend related to professional, scientific, and public life

Section 12. An institutional stipend related to professional, scientific, and public life is a non-compulsory allowance made payable for a definite period of time on a monthly basis or on a single occasion to students performing activities beyond curricular requirements, by application pursuant to the order of procedure and principles set out in these Regulations.

Section 13. (1) The OE stipend may be granted by application, on the basis of outstanding results in professional, scientific, sport, cultural, and public life beyond curricular requirements.

(2) Up to 1% of students of the University may be granted an OE stipend, the monthly amount thereof being at least 15% of the student norm, but not exceeding 30% of the student norm.

(3) The criteria for application are determined at the beginning of each semester by the Rector in agreement with the EHÖK, in the manner stipulated the Rules of Procedure of Studies, and published as customary at the University.

Section 14. (1) Students whose applications are granted for placement as undergraduate teaching assistants to the positions announced by the deputy deans of faculties may receive a stipend for undergraduate teaching assistance.

(2) The criteria for establishing a post of undergraduate teaching assistance assignments, the rules of undergraduate teaching assistance activities, and the provisions relating to the amount of stipends for undergraduate teaching assistance are included in Volume III of the Organizational and Operational Regulations of Óbuda University, Annex 4 to the Student Requirement System of Óbuda University, the Regulations of Óbuda University on the system of undergraduate teaching assistance, and the Rules of Procedure of Studies.

4. New National Excellence Program

Section 14/A. (1) The aim of the New National Excellence Program is to sponsor young researchers and creative artists in Hungary, starting maintaining their scientific and artistic careers, as well as research work by experienced researchers and creators outstanding in an international comparison as well.

(2) In the framework of the New National Excellence Program, higher education students (at Bachelors, Masters /undivided/, Ph.D. courses), doctoral candidates, young teachers and researchers - performing remarkably high-standard research activities – receive stipends for 10 months, and the University is granted research and operations support amounting to 40% of the aggregate stipend amount of their own successful applicants.

(3) Scholarships are granted by the Minister of Education.

(4) The detailed rules and procedural arrangements of the New National Excellence Program are included in the Rules of Procedure of Studies.

5. MNB Stipend of Excellence

Section 14/B. (1) Pursuant to an agreement of support concluded with the MNB (National Bank of Hungary), the University grants stipends to students with an active student relationship at a regular course of study, enrolled in one of the degree programs supported as specified in such agreement, financed in a state stipend or tuition fee payment scheme.

(2) The detailed rules and procedural arrangements of the MNB Stipend of Excellence are included in the Rules of Procedure of Studies.

CHAPTER II

WELFARE STATUS BASED STIPENDS

1. The student's welfare status

Section 15. (1) The following are required to be taken into consideration in the assessment of the student's welfare status:

- a) the number and income status of people habitually living in the same household according to the student's domicile, and having their domicile or place of residence registered there,
- b) distance between the training location and such domicile, as well as the duration and cost of travels,
- c) the student's costs incurred by not living in the same household, if any,
- d) in case of a student with disabilities, the amount required to be afforded to the purchase and maintenance of specialized implements, special travel needs, hiring a personal assistant and a sign language interpreter,
- e) regularly incurring healthcare expenses due to the health status of the student or a close relative living in the same household therewith,

- f) number of dependants living in the same household with the student, with particular regard to the number of dependent children sustained together therewith,
 - g) costs incurred by nursing any relative in need of nursing care.
- (2) For income calculations, the average of the last three months must be taken into consideration in regard to income items regularly measurable on a monthly basis, and one twelfth of the past full year in regard to other income items. Upon the student's request, any future income change as evidenced is also required to be taken into consideration.
- (3) With the exception of applications for welfare status based extraordinary stipends, students' welfare status is examined in a standardized manner at institutional level – among applicants under Section 9 (3) – by the Student Welfare Committee once every study semester; and afterwards the results thereof are used in assessments for granting welfare based stipends, student hostel admissions, and any other needs-based allowances. Students' welfare status is established on the basis of Annex 6.

2. Welfare status based regular stipend

Section 16. (1) A welfare status based regular stipend is an allowance made payable on a monthly basis for one training period based on the student's welfare status, and in accordance with the rules of procedure and principles set out in these Regulations.

(2) The monthly amount of a welfare status based regular stipend may not be lower than 20% of the annual student norm, provided that the student is entitled to receive a welfare status based regular stipend based on their welfare status, taking into consideration the provisions set out in Section 15 of these Regulations, and

- a) is disabled or in need thereof due to health status, or
- b) is in a multiply disadvantaged situation, or
- c) is a breadwinner, or
- d) has a large family, or
- e) is an orphan.

(3) The monthly amount of a welfare status based regular stipend may not be lower than 10% of the annual student norm, provided that the student is entitled to receive a welfare status based regular stipend based on their welfare status, taking into consideration the provisions set out in Section 15 of these Regulations, and

- a) is in a disadvantaged situation, or
- b) their guardianship discontinued by reason of legal age, or
- c) is a half-orphan.

(4) The monthly amount of a welfare status based regular stipend may not be lower than 10% of the annual student norm, provided that the student receives a stipend under Sections 21-22 – granted for other than the period of a partial training course.

3. Welfare status based extraordinary stipend

Section 17. (1) A welfare status based extraordinary stipend is a one-time benefit made payable to appease an unexpected deterioration in the student's welfare status.

(2) A welfare status based extraordinary stipend may be provided upon the student's request. The Student Welfare Committee is required to resolve over students' applications received at least once a month. Payment arrangements must be made within eight business days of adopting a resolution.

(3) A welfare status based extraordinary stipend amounts to at least 20% of the student norm.

4. Bursa Hungarica Local Government Stipend of Higher Education

Section 18. (1) The Bursa Hungarica Local Government Stipend of Higher Education (hereinafter: Bursa Hungarica Stipend) is a pecuniary welfare allowance consisting of a welfare-based stipend (hereinafter: local government stipend share) awarded to students by settlement and county level local governments that joined the current annual round of the Bursa Hungarica Local Government Stipend Scheme for Higher Education (hereinafter: Stipend Scheme), and of a welfare-based stipend defined on the basis of the local government stipend at the student's higher education institution (hereinafter: institution's stipend share).

(2) Bursa Hungarica Stipends may be awarded to students supported in the framework of the Stipend Scheme by the local government according to their domicile, who pursue their studies at full-time Bachelors, Masters, and undivided courses of study or at tertiary or higher education training courses.

(3) The institution's stipend share comes from segregated funds as specified in the budget of the institutions.

(4) Settlement and county level local governments may join the Stipend Scheme each year. The order of procedure for joining is published by the Minister of Education in the official journal of the Ministry on a yearly basis.

(5) The highest per capita monthly amount of the institution's stipend share (hereinafter: limit amount) is published by the Minister of Education in the official journal of the Ministry on a yearly basis.

(6) The monthly amount of the institution's stipend share corresponds to the amount of the local government stipend share; however, it may not exceed the limit amount specified pursuant to Paragraph (5).

(7) Stipends within the Stipend Scheme may only be awarded on the basis of the applicant's welfare status; their study results may not be taken into consideration in awarding the stipend.

(8) The institution's stipend share is independent of any other amount of support made payable at the University.

Section 19. (1) As related to the Stipend Scheme, the tasks of central database management, coordination, and fund management as related to settlement and county level stipends are performed by the organization designated by the Minister of Education (hereinafter: the organization managing stipend applications).

(2) The institution's stipend share is granted by the Minister of Education.

(3) Amounts of support transferred on a half-yearly basis in a single sum to the account kept by the organization managing stipend applications – as fund transfers in the framework of the Stipend Scheme, effected by settlement and county level local governments – are required to be provided on a half-yearly basis in a single sum as fund transfers by the organization managing stipend applications to the University serving as the location of payment, such transfers being subject to settlement of accounts with settlement and county level local governments on a half-yearly basis.

(4) Stipends are made payable to students by the University. The University is required to verify entitlement before starting payments.

(5) For students who started their higher education studies before stipend payment, the institution's stipend share starts to be paid in March, in the same order as students' allowances are paid. The local government stipend share starts to be paid out in March, but at the latest at the time of the first stipend payment following transfer thereof to the higher education institution, at which time stipends due until then are paid, and afterwards payments will be made in the order of stipend payments, together with the institution's stipend share.

(6) In the event that a student first started higher education studies in the semester of the stipend being made payable, then the institution's stipend share will be paid in the same order as students' allowances are paid by the institution as from the month of October (and March in case of cross-semester courses). The local government stipend share starts to be paid out in October (and March in case of cross-semester courses), but at the latest at the time of the first stipend payment following transfer thereof to the higher

education institution, at which time stipends due until then are paid, and afterwards payments will be made in the order of stipend payments, together with the institution's stipend share.

(7) During the months in the course of which the student's student relationship is interrupted, stipend payouts are completely suspended without any modification of the final date of payouts.

(8) If a stipend holder fails to meet stipend payment criteria, the University shall be obligated to discontinue stipend payments. The University settles accounts with the organization managing stipend applications in respect of unpaid stipends after the closure of each semester of study, at the latest by 30 June and 31 January, respectively. After such settlement of accounts, the organization managing stipend applications notifies discontinued stipend payments to settlement and county level local governments.

(9) If the student is not entitled to receive the stipend, the University shall be obligated to transfer back their local government stipend share - already transferred but not yet paid - to the organization managing stipend applications within 30 days.

(10) Students receiving stipends are obligated to notify the University and the organization managing stipend applications in writing within the shortest time possible – but within up to 15 days – as regards any and all changes affecting stipend payment. Such notification obligation is required to be met within 5 business days if any of the following data are modified:

- a) the student's name, domicile, and e-mail address,
- b) the name, schedule, and financing scheme of the student's course of study,
- c) deferral of studies.

(11) Stipend holders failing to meet their notification obligations may be excluded from stipend payout and from the following year's round of the Stipend Scheme. Stipend holders are obligated to repay any undue stipend received within 30 days to the University. Stipend holders losing stipends by having failed to meet their notification obligations may not claim stipends unpaid following closure of the study semester (30 June and 31 January, respectively).

Section 20. (1) The University is obligated to make stipends payable free of charge on a monthly basis, together with and in the same way as other allowances provided by it. The University is only required to pay out local government stipends when cover therefor has been transferred to the University's account by the organization managing stipend applications.

(2) Institutional stipends are required to be paid out even if no cover is available for local government stipends on the University's account.

(3) Budget support amounts recognized as institutional stipend portions in the University budget are accounted for in the annual report, taking entitlements into consideration.

5. Ministerial scholarship of foreign students

Section 21. (1) The Minister of Education grants a scholarship to students enrolled in any of the training courses provided by the University under a bilateral international agreement, except for students enrolled in Hungarian state stipend based Ph.D. training. Such scholarship is granted for ten or twelve months.

(2) The monthly amount of such ministerial scholarship corresponds to

- a) 34% of the annual student norm amount as specified in the budget act for students enrolled in other Bachelors and Masters courses,
- b) one twelfth of the annual amount of the norm specified for this purpose in the budget act.

(3) Ministerial scholarships are made payable to the students entitled by the University.

(4) Students of other than Hungarian citizenship, enrolled in state supported Bachelors and Masters courses and Ph.D. training in Hungary – in whose case it is stipulated by a bilateral or multilateral international agreement – are entitled to student hostel accommodation for 12 months a year. Students of other than Hungarian citizenship, pursuing studies on a tuition fee basis under a bilateral or multilateral international agreement, are entitled to student hostel accommodation for 12 months a year, paying the fees

therefor to the debit of their ministerial scholarship.

(5) Balassi Institute informs the University about individuals pursuing studies in Hungary under an international agreement.

(6) Students of other than Hungarian citizenship, enrolled in a partial training course under an international agreement, shall be subject to the provisions set out in Paragraphs (1)-(5) with the derogation that the scholarship granted will apply to the period of partial training.

Section 22. (1) The Minister of Education may grant a ten-month scholarship to students falling within the scope of the benefit law and enrolled in a state supported training course, with the exception of students enrolled in a state supported Ph.D. training course.

(2) The monthly amount of the ministerial scholarship corresponds to 15% of the student norm specified in the budget act.

(3) Students may be granted the scholarship by competition. Competitions are conducted by the Balassi Institute.

(4) Scholarship payouts shall be governed by the provisions set out in Section 21.

(5) Students of other than Hungarian citizenship, enrolled in a partial training course under the benefit law, shall be subject to the provisions set out in Sections 21 (1)-(5) with the derogation that the scholarship granted will apply to the period of partial training.

Section 23. (1) Each academic year, a scholarship may be granted by the Minister of Education to students of other than Hungarian citizenship, enrolled in a fee payment / tuition fee payment course in Hungary, with the exception of students under Section 21 (1). Such individuals of third country citizenship, supported by a ministerial scholarship under an interstate agreement, shall not be subject to the obligations related to Hungarian state stipends as specified in the Nftv.

(2) Within the scope defined in the budget act, the competition is announced by the Minister of Education and conducted by the Balassi Institute.

(3) Applications are assessed on the basis of the budget appropriation available and the study-related performance of applicants.

(4) Applications are required to be submitted at the University. Applications are ranked by the University, and such ranked applications are forwarded to the organization specified in Paragraph (2). The Minister of Education decides on granting applications based on the principles set out in Paragraph (3), by involving experts as necessary.

Section 24. Students having the right of free movement and residence under a special act or being third country citizens with an EU Blue Card issued for employment requiring high-level qualifications and for residence will have the same rights and obligations as students of Hungarian citizenship enrolled in higher education training schemes as regards fees payable and support received.

6. Basic support

Section 25. (1) Upon request at first registration, a person establishing a student relationship on the first occasion in a full-time higher education training course, a Bachelors' course, or an undivided course is entitled to receive basic support in the amount corresponding to 50% of the student norm, provided that such student meets the criteria set out in Sections 16 (2)-(3).

(2) Upon request at first registration, a person establishing a student relationship on the first occasion in a full-time Masters course is entitled to receive basic support in the amount corresponding to 75% of the student norm, provided that such student meets the criteria set out in Sections 16 (2)-(3).

7. Support for professional traineeship arrangements

Section 26. (1) A stipend for professional traineeship is an allowance permitted to be granted on a competition basis, for up to one semester of study, to students involved in professional traineeship continued for up to a semester as stipulated in the training and graduation criteria.

(2) Those students are eligible to a stipend for professional traineeship who fulfill their professional traineeship at a location other than the registered seat or a site of the University, and they are not accommodated in a student hostel at such location, and the distance between the location of professional traineeship and the place of residence conforms to the specifications set out in the institutional regulations.

(3) The monthly amount of the professional traineeship stipend may not exceed 10% of the annual amount of the student norm.

8. Student hostel use

Section 27. Provisions on the terms and conditions of applications for student hostel accommodation are set out in the Order of procedure and organization of the submission and assessment of applications for student hostel accommodation of Óbuda University.

CHAPTER III

PH.D. STUDENT STIPEND

Section 28. (1) The annual amount of the Ph.D. student stipend of students enrolled in state supported full-time training is the annual amount of the norm stipulated by the budget act to be allocated for this purpose, as increased by 56% of the norm for textbook and study aid support and for sports and cultural activities.

(2) Ph.D. students enrolled are due to be paid one twelfth of the annual amount specified in Paragraph (1) each month.

CHAPTER IV

OTHER ALLOWANCES

1. Support for sports and cultural activities

Section 29. (1) Sports activities include, in particular, activities organized for and provided to students within the institutional framework of the University, enabling them to do physical exercise, sports, to enter competitions, to raise awareness of a healthy lifestyle, and guidance on lifestyle.

(2) Sports support amounts to 10% of the norm for textbook and study aid support and for sports and cultural activities.

(3) Applications for the use of the allowance for supporting sports are assessed for granting by the Sports Support Assessment Committee by the end of the 3rd week of each semester.

Section 30. (1) Cultural activities include, in particular, cultural activities, program arrangements, career counseling, as well as guidance on lifestyle and studies, organized for and provided to students within the institutional framework of the University.

(2) Cultural support amounts to 10% of the norm for textbook and study aid support and for sports and cultural activities.

(3) Applications for the use of the allowance for supporting cultural activities are assessed for granting by the Culture Support Assessment Committee by the end of the 3rd week of each semester.

2. Allotment allowed to be used for purchasing electronic textbooks, study materials and electronic devices as required for study preparations

Section 31. The portion under Section 5 (1) ea) may be used for purchasing electronic textbooks, study materials and electronic devices as required for study preparations, provided that the University uses it for producing / purchasing digital study materials or for purchasing devices to assist students with disabilities in pursuing their studies.

PART FOUR

SERVICES AVAILABLE FOR STUDENTS

CHAPTER I

SERVICES AVAILABLE FREE OF CHARGE AND IN RETURN FOR THE PAYMENT OF CHARGES

1. Free services in training supported by Hungarian state (partial) stipend

Section 32. (1) Within the scope of training supported by Hungarian state (partial) stipend, the following services are available for students:

- a) first enrollment to lectures, seminars, consultations, practice courses and site practices as required to meet the educational and study requirements specified in the training program and to obtain a degree and Ph.D. final completion certificate; reports and examinations; one retake of each failed report and examination; taking the final examination, and the procedure to earn a degree during the term of the student relationship,
- b) special study sessions,
- c) use of the facilities (library – including basic library services -, laboratory, IT, sports and leisure facilities) and assets of the higher education institution as free services,
- d) at higher education training courses, working clothes provided for training practice, personal safety equipment (protective clothing) and toiletry supplies; at other courses, personal safety equipment (protective clothing) and toiletry supplies,
- e) guidance for students,
- f) first issuance of all documents related to training and obtaining a Ph.D. degree, unless a more preferential condition for the student is stipulated by a Government decree.

(2) Within the scope of training supported by Hungarian state (partial) stipend, the University may not charge fees for administrative services (e.g. enrollment charge), unless otherwise provided by law.

(3) If a student enrolled in a training course supported by Hungarian state (partial) stipend attends a partial training course in an EEC Member State where their studies may be taken into account in the training provided by the Hungarian institute of higher education, such student may receive a stipend from the higher education institution they are in a student relationship with – for the period of studies abroad, as specified in Paragraph (4).

(4) Students are entitled to receive the stipend specified in Paragraph (3) provided that they have started their studies abroad with the consent of the University.

(5) The stipend specified in Paragraph (3) may be granted to the debit of the training support allocation. Stipend grants are required to be awarded by open competition.

2. Services available in return for the payment of charges within the training scheme supported by Hungarian state (partial) stipend

Section 33. § (1) Within the scope of training supported by Hungarian state (partial) stipend, the following are available in return for charges paid by students:

- a) delivery in a language other than Hungarian of courses defined in the curriculum of bachelors and masters training in Hungarian and taught in Hungarian, beyond the extent specified in Section 32 (4) of the TVSZ – as opted by the student,
- b) articles produced using University assets and provided by the University to students, to be transferred to the students' ownership (e.g. duplicate study aids),
- c) use of University facilities (library, laboratory, IT, sports and leisure facilities) and assets outside the scope of free services,
- d) training resulting in credit values to be taken in excess of the mandatory figure and mandatory to be provided by the University under the Nftv.

(2) The TVSZ imposes a payment obligation on the third and any further examinations taken from the same subject, repeated enrollment to lectures, seminars, consultations, practice courses, and site practices; and these Regulations subject to a payment obligation any non-performance or delayed performance of the obligations set out in the TVSZ. Such payment obligation may not exceed five per cent of the lowest mandatory full-time wage (minimum wage) on a case by case basis.

(3) The charges allowed under Paragraphs (1)–(2) are determined on the basis of Annex 3, under the strict provision that the aggregate amount thereof – disregarding the service set out in Paragraph (1), Subsection a) – may not be higher than half of the tuition fee amount.

(4) Students supported by a Hungarian state (partial) stipend may participate in education as stipulated in Section 32 and in Paragraphs (1)–(3) also within the scope of their guest student relationship.

CHAPTER II

Criteria and rules of granting exemption, discount, and allowance for payment by instalments in the settlement of students' payment obligations

Section 34. (1) Upon students' request they may be granted exemption, allowance for payment by instalments, and payment deferral in respect of the settlement of their payment obligations.

(2) For welfare considerations, students may be granted an allowance for payment by instalments or deferral of the payment obligation in case of the following payment obligations:

- a) charges,
- b) student hostel fees,
- c) tuition fees.

(3) Students may be exempted from the payment obligation in respect of charges for the services used as provided in Section 33.

(4) A student who is in a disadvantaged situation, who is an orphan, who is a breadwinner, or whose guardianship discontinued by reason of legal age may be exempted, on account of their welfare status, from their student hostel fee payment obligation by the director of the student hostel, and from their tuition fee payment obligation by the Dean.

(5) No exemption, allowance for payment by instalments, or any opportunity for deferred payment may be provided for the payment of fees for default and delayed performance, nor on the basis of participation in

activities for community purposes.

(6) The Dean of the competent Faculty – or a person or committee assigned by the Dean – shall act in respect of a request related to the settlement of the payment obligation under Sections 34 (2) a) and c).

(7) A resolution is required to be passed in respect of the decision on settlement of the payment obligation. A resolution granting the opportunity for payment by instalments must state the deadline and schedule of settlement, as well as the consequences of default. In the event of rejection, such resolution is required to include the reasons for such decision and information on the possibilities of legal redress.

(8) The Dean – or a person or committee assigned by the Dean – may allow a discount tuition fee at the student's request, up to 50% of the tuition fee specified, provided that the student achieved a credit index of at least 4.0 in the preceding semester.

(9) For students who are enrolled in a fee payment course and pursue partial studies abroad on an Erasmus scholarship, the University allows a discount tuition fee, amounting to 50% of the basic fee and a credit proportionate tuition fee determined on the basis of the credits assumed in an individual (preferential) study scheme.

(10) The Dean of the Faculty may grant total or partial exemption from the obligation to pay fees and charges to civil servants and their children by considering the public servant's welfare status.

CHAPTER III

Tuition fee payment

Section 35. (1) Each Hungarian citizen has the right to pursue studies at a higher education institution under the terms and conditions provided in the Nftv, in a training scheme supported by Hungarian state stipend, Hungarian state partial stipend [hereinafter jointly: Hungarian state (partial) stipend] or in a tuition fee payment scheme. This right is also due for the following persons:

- a) persons with the right of free movement and residence under a special act,
- b) homeless, refugee, protected, asylum beneficiary, admitted, immigrant, and established persons not falling within the scope of Subsection a) and living within the territory of Hungary,
- c) foreign citizens treated as equivalent to Hungarian citizens pursuant to an international agreement,
- d) citizens of countries where Hungarian citizens may use the higher education services of the state concerned under the reciprocity principle,
- e) persons falling within the scope of the benefit law, but not having Hungarian citizenship or the right of free movement and residence,
- f) third country citizens declaring themselves to be of Hungarian nationality as specified in the act on the entry and residence of third country citizens, provided that they do not fall within the scope of the benefit law and they do not have Hungarian citizenship, either,
- g) third country citizens with a licence for employment requiring high-level qualifications and for residence (EU Blue Card),
- h) third country citizens with a consolidated licence.

(2) Any person failed to be mentioned in Paragraph (1) may only pursue studies in a tuition fee payment scheme.

(3) If a student has exhausted the period available for support as specified in Section 18 of the TVSZ, they may only pursue higher education studies in a tuition fee payment scheme.

Section 36. (1) Students subject to tuition fee payment for participating at the course of study are required to pay a tuition fee for the items specified in Section 32 (1)-(2), and a charge for the items listed in Section 33 (1)-(2).

(2) The amount of tuition fee for the first-year training course is determined by the Senate simultaneously

with adopting the Admission regulations.

(3) The University is required to publish, in the relevant admission information, the tuition fee amounts for the first-year fee payment training course announced.

(4) The University is required to inform students of the provisions set out in these Regulations, and at the time of enrollment, a written agreement shall be concluded with students paying tuition fees who have enrolled to the first semester. Such agreement specifies the tuition fee required to be paid by the student in the first academic year, other fees and charges, the terms and conditions of the payment obligation, the services due in consideration for tuition fee payment, and the terms and conditions of reimbursement of the tuition fee paid in.

(5) In further years of study, the tuition fee shall amount to the sum of the tuition fee specified for the previous academic year as increased by the consumer price index published for the previous year by the Central Statistical Office, but at least 3% of the tuition fee specified for the previous year. The amount of the tuition fee is required to be published as customary at the University by 31 May of the preceding academic year.

(6) The tuition fee per semester of students subject to tuition fee payment for participating at the course of study can be specified in proportion to the credits registered for, in a way that 50% of the tuition fee must definitely be paid as a basic fee, regardless of the number of credits registered for. The tuition fee charged for one credit equals to 50% of the tuition fee as divided by the general credit value, amounting to 30 at regular courses, and at evening, correspondence and distance training courses to 30 in case of a 7-semester term of study, and to 26 in case of a 8-semester term of study. In case of subjects with no credit value, a credit number corresponding to the number of lessons per week must be taken into consideration for calculations.

(7) 50% of the tuition fee published in the admission information must be transferred before enrollment by students enrolling for the first semester through the Neptun system, by paying the item specified therein. If students do not pay their tuition fee themselves, they are required to present a letter of intent on enrollment, stating what percentage of their tuition fee is paid by another natural person, a legal entity or an organization without a legal personality (e.g. employer, Student Loan Center).

(8) Students are required to transfer the basic fee amounting to 50% of the tuition fee through the Neptun system, by paying the item specified therein, by the end of the registration week at the latest. If students do not pay their tuition fee themselves, they are required to present a letter of intent on enrollment, stating what percentage of their tuition fee is paid by another natural person, a legal entity or an organization without a legal personality (e.g. employer, Student Loan Center).

(9) In the event that a student fails to meet his/her payment obligation set out in either of Paragraphs (7) or (8) within the deadline specified, the person acting at first instance (Dean, Deputy Dean, Head of the Registrar's Department) will call them to settle their arrears within 8 days.

(10) In the event that a student fails to meet his/her payment obligation set out in either of Paragraphs (7) or (8) in spite of the measure taken as per Paragraph (9), and no payment moratorium or exemption is granted under Section 34, they shall not be allowed to enroll and to start the examination period.

(11) If the demand for payment as per Paragraph (9) fails to bring results, the student's student relationship shall discontinue pursuant to Section 27 (1) f) of the TVSZ.

(12) The University shall be obligated to reimburse 80% of the total tuition fee specified for the semester if the student reports in writing within one month of starting the study period to discontinue or suspend their student relationship.

(13) Termination of the student relationship for any reason does not exempt the student from meeting his/her payment obligations incurred during the student relationship.

(14) Paragraph (6) is not applicable to students enrolled in special postgraduate training. Students taking part in specialized engineering training shall settle their fee payment obligation in accordance with the admission resolution of the Registrar's Department on the tuition fee. If students do not pay their tuition fee themselves, they are required to present a letter of intent on enrollment, stating what percentage of their

tuition fee is paid by another natural person, a legal entity or an organization without a legal personality (e.g. employer, Student Loan Center).

(15) Paragraph (6) is applicable to students enrolled for the first semester who are transferred, changing their training course and schedule of studies with the derogation that such students enrolled for the first semester who are transferred, changing their training course and schedule of studies shall settle their fee payment obligation in accordance with the resolution of the Registrar's Department on the tuition fee. If students do not pay their tuition fee themselves, they are required to present a letter of intent on enrollment, stating what percentage of their tuition fee is paid by another natural person, a legal entity or an organization without a legal personality (e.g. employer, Student Loan Center).

CHAPTER IV

CHARGES AND SERVICES

1. Common rules of charges and services

Section 37. (1) The student is required to pay a service charge in case of any delayed performance or non-performance of activities related to the course of study. The charges payable are included in Annex 3.

(2) Subject to consent by the EHÖK, the University may impose other charges for any other service not related to the fulfillment of the study obligations set out in qualification requirements and curricula – provided that such service is used. The charges payable are included in Annex 3.

(3) The University may only claim payment of the tuition fees and service other charges as specified in these Regulations by people subject to these Regulations. The party acting at first instance in study affairs (e.g. Professor, Head of the Registrar's Department, Deputy Dean of Studies) is entitled to impose such payment obligation.

(4) By reason of any mistaken imposition of a payment obligation, the obligor may lodge an appeal to the Dean of the competent faculty – or in case of a student hostel accommodation fee, at the director of the student hostel – within 15 working days, who will adjudge such an appeal within 8 days. Such appeal shall have no suspensory effect.

(5)³ Payment obligations are required to be fulfilled as specified in the Rules of Procedure of Studies. No charges imposed by the University and paid accordingly may be reclaimed, except if the appeal specified in Paragraph (4) is granted.

(6) In the event that a student fails to meet their payment obligation set out in Paragraph (5) within the deadline specified, the person acting at first instance (Dean, Deputy Dean, Head of the Registrar's Department) will call them to settle their arrears within 8 days.

(7) In the event that a student fails to meet their payment obligation set out in Paragraph (5) in spite of the measure taken as per Paragraph (6), and no payment moratorium or exemption is granted under Section 34, they shall not be allowed to enroll and to start the examination period.

(8) If the demand for payment as per Paragraph (6) fails to bring results, the student's legal relationship shall discontinue pursuant to Section 27 (1) f) of the TVSZ.

(9) The University shall dispose over the part – qualified as institutional revenues by the annual budget act – of tuition fees, repeated and retake examination fees, and charges imposed on account of any failure to meet or default in meeting an obligation, as well as college accommodation fees and other charges. The provisions set out in the applicable rules and legal regulations shall be taken into consideration when using such revenues.

³ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXVI/227/2016, amendment adopted. Effective from: 29 November 2016.

(10)⁴ In order for the refund transfer of any fee mistakenly imposed and paid, the student may submit a financial correction request to the Registrar's Department (hereinafter: TO), which, if adjudged positively, will be initiated to be reimbursed by the TO through the Neptun Office, and in case of rejection, the student will be notified in writing of the cause of such rejection within 15 working days. The student may initiate return transfer of a mistaken payment by 31 December of the year of imposition.

(11)⁵ Revenues from charges imposed by reason of repeated and retake examination fees, and charges imposed on account of any failure to meet or default in meeting an obligation (service charges), will be divided in a 1:1 proportion between the EHÖK and the faculty or student hostel concerned.

(12)⁶ The University may use revenues collected from tuition fees to establish a segregated fund to support students' scientific work and scholarship applications abroad.

(13)⁷ At least 50% of the amount specified in Paragraph (11) and due for the EHÖK is required to be used for youth policy purposes, to support arts, sports and student welfare activities at the University, to operate the students' self-government, and to carry out other duties by students of the University, including students' scholarly circles, special studies, undergraduate teaching assistance, and study or science-related trips.

(14)⁸ The amount specified in Paragraph (11) and due for the faculties is required to be used primarily for modernization, educational development, expenses for and operations related to students' scholarly circles, undergraduate teaching assistance, and study or science-related trips, by taking into consideration the opinion of the KHÖK concerned.

2. Student hostel fee

Section 38. (1) Students enrolled in evening, correspondence and distance training courses may only be accommodated at a student hostel in return for a cost refund based student hostel fee.

(2) The student hostel fee consists of the charge for basic services and of the so-called additional service fee representing consideration for additional services in excess of the compulsory criteria specified in the Vhr.

(3) The fees payable, determined in agreement with the EHÖK, are set out in Annex 4.

(4) Other provisions on student hostel fees are included in the Order of procedures and organization of applications for and assessment of student hostel accommodation at Óbuda University.

PART FIVE

TRANSITIONAL PROVISIONS

Section 39. (1) Students who

a) established a student relationship before 31 December 2006 and

aa) participated in a fee payment course and received, as of the first day of the semester (study period), prenatal benefit, childcare benefit, childcare allowance or childcare fee, or

ab) pursue studies as students of Hungarian citizenship, already having a teacher's degree majoring in a single subject of general education or religious education, at a specialty aimed

⁴ Integrated and the numbering of subsequent paragraphs amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

⁵ Numbering amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

⁶ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

⁷ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

⁸ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

- for acquiring a second teacher's qualification in a subject of general education, for a period specified in the qualification requirements of the given teacher training degree program, and
- b) as of the first day of the semester (study period), meet the criteria set out in either of Subsections aa) or ab),

at the degree program or special training course where they were earlier exempted from fee payment before 01 August 2007 pursuant to Subsections aa) or ab), may not be obligated to pay a tuition fee in the semester (study period) set out in Subsection b).

(2) Budget support for the training of students specified in Paragraph (1) is settled by the Ministry of Human Capacities in a discharge procedure based on itemized reports produced by the University by 15 November for the first semester of the academic year concerned, and by 15 April for the second semester thereof. The higher education institution is required to set out the data disclosure obligations of the students involved in its fee payment and allowance regulations. In regard to budget support, only those students may be taken into consideration who carried out the required data disclosure, respectively at the latest by 31 March and / or 31 October in the given year.

(3) In case of those exempted under Paragraph (1), the budget support for the training shall be the amount calculated from the headcount reported by the University as specified in Section 4 (1)-(2) of Government Decree 50/2008 (III.14.) on the financing of higher education institutions based on norms of educational, scientific and maintenance purposes. In case of special postgraduate training courses, the Ministry of Human Capacities publishes the classification of such programs into two financing subdivisions. The amount of support due after the given student may not exceed the amount of fee payment specified for the course the student is enrolled in.

(4) No fee payment may be required from students who established a student's relationship in academic years 2000/2001 and 2001/2002 and started their studies in a state financed training scheme, but they are no longer considered as state financed students, provided that the duration of the training course commenced was up to eight semesters; such exemption prevails for further two semesters in the training course commenced, and for three semesters in other cases. Afterwards, these students may only be obligated to pay tuition fees in subsequent semesters – provided that they were not obligated to pay tuition fees at the training course before 01 September 2007 – if this is expressly provided by the regulations of the higher education institution.

(5) Except for the allowances specified in Sections 12 and 17, entitlement for student allowances shall be established and fees to be paid by students shall be settled for the given study semester (5 months), with the exception of PhD training. The 12-month allowance for PhD training may be paid from 01 September to 31 January in respect of the fall semester, and from 01 February to 31 August in respect of the spring study semester.

(6) The stipulations set out in Section 36 (5) of these Regulations shall be applied to students commencing their studies in the first semester of academic year 2016/2017, and subsequently in a phase-out system.

PART SIX

ENACTING AND CLOSING PROVISIONS

Section 40. (1) The provisions of these Regulations shall enter into effect in respect of each student, regardless of the date of matriculation, on 20 June 2016, except for the stipulations of Section 39 (6).

(2) Simultaneously with the entry into effect of these Regulations, the Organizational and Operational Regulations of Óbuda University, Annex 3, Student requirement system Appendix 7, version 12 of the Regulations of Óbuda University on allowances available to and fees and charges payable by students shall be abrogated.

Dated in Budapest, 23 May 2016.

Prof. Dr. Mihály Réger
Deputy Rector

Zsolt Monszpart
Chancellor

Endorsement:

Volume III of the Organizational and Operational Regulations of Óbuda University, Annex 2 on the Student Requirement System – the Student allowance and fee payment regulations of Óbuda University – were adopted by the Senate at its session of 23 May 2016, by its resolution no. SZ-CXX/119/2016. Effective from: 20 June 2016.

Volume III of the Organizational and Operational Regulations of Óbuda University, Annex 2 on the Student Requirement System – the Student allowance and fee payment regulations of Óbuda University – were adopted by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016. Effective from: 29 November 2016.

Modifications of the wording of these Regulations and any Annexes thereto by reason of regulatory amendments shall not be deemed as amendments to these Regulations, therefore such changes are not subject to approval by the Senate. Such modifications shall enter into effect upon approval by the Head of the Legal Department, with all organizational units required to be notified.

Annex 2 on the Student Requirement System of Óbuda University – the Student allowance and fee payment regulations of Óbuda University – were adopted by the Senate at its session of 19 June 2017, by its resolution no. Effective from: 20 June 2017.

Dated in Budapest, 19 June 2017.

Prof. Dr. Mihály Réger
Rector



Breakdown of institutional student allocation

I. Performance based support	Σ 67.5%
1. Study stipend	57.5%
2. Institutional stipend related to professional, scientific, and public life	
a) OE stipend	1.0%
b) Stipend on public life and undergraduate teaching assistance (EHÖK 2.5%, KHÖK 6%)	8.5%
c) TDK awards, professional and educational contests	0.5%
II. Welfare status based stipends (Welfare status based regular / extraordinary stipend, basic support)	Σ 28.5%
III. HÖK operations support	Σ 4.0%
1. EHÖK material allotment support	2.5%
2. KHÖK material allotment support	1.5%

STUDY STIPEND CALCULATION METHOD

Principles:

- a) "Homogeneous" groups are required to be created. Let **N** be the headcount of such a group.
(**N** should be as large as possible.)
- b) The number of people to receive a stipend is required to be determined. Let this number be: $n \leq N$
(It is desirable that $n \cong \frac{N}{2}$.)
- c) The stipend allotment available to the group (**P**) is required to be distributed among such **n** number of people in proportion to their grade average.
No stipend amount may be higher than the maximum value (**M**) or lower than the minimum value (**m**) specified by law. (The best student in the group should receive the maximum amount.)

Implementation:

ad. a,

This is the duty of HÖK in regard to each Faculty, degree program, etc.

ad. b,

Groups should be arranged in an increasing **stipend index** order.

The best $\frac{N}{2}$ students (if **N** is an odd number, $\frac{N-1}{2}$) will receive a stipend for sure. (They have been included in **n**.)

It must be examined, however, whether the average of those coming next in the ranking (even all the rest of the students!) corresponds to the average figure of the weakest one included, and if so, all these students will receive a stipend. (They are also included in **n**!)

ad. c,

Figures specified:

P- stipend allotment of the group ,

n- number of those receiving a stipend share,

ai- the grade average of these students arranged as $a_i \leq a_{i+1}$, where $i=1,2,\dots,n$.

Let the stipend (**pi**) of student **i** be proportionate to their grade average:

$$p_i = Aa_i + B \text{ then } (p_i \leq p_{i+1})$$

Requirement: $m \leq p_i \leq M$

(Otherwise: $p_1 \geq m$ and $p_n \leq M$)

Note:

Therefore the stipend allotment is:

$$P = \sum_{i=1}^n p_i = \sum_{i=1}^n (Aa_i + nB)$$

and the average stipend is:

$$\bar{p} = \frac{P}{n} = A\bar{a} + B, \text{ where}$$

$$\bar{a} = \frac{1}{n} \sum_{i=1}^n a_i$$

- is the grade average of those who receive a stipend.

Calculation of parameters (A and B):

Case 1: let it be $pn=M$, then

$$A_1 a_n + B_1 = M \text{ by comparing this,}$$

$$A_1 \bar{a} + B_1 = \bar{p} \text{ will result:}$$

$$A_1 = \frac{M - \bar{p}}{a_n - \bar{a}} \text{ and } B_1 = \bar{p} - A_1 \bar{a}$$

If these yield $p_1 = A_1 a_1 + B_1 < m$, then:

Case 2: let it be $p_1=m$, then $A_2 a_1 + B_2 = n$, by comparing this,

$$A_2 \bar{a} + B_2 = \bar{p} \text{ will result:}$$

$$A_2 = \frac{\bar{p} - m}{\bar{a} - a_1} \text{ and } B_2 = \bar{p} - A_2 \bar{a}$$

The group index:

- The group index – regardless of the minimum and maximum average of the given homogeneous group, and independent of the homogeneous group average – is an index with a scale of 0 to 2 where 2 is assigned to the highest stipend index of the group, 0 to the lowest, and 1 to the group average.
- The group index is a measure of study results allowing for the comparability of any two or more randomly selected students from the University.

Method to calculate the group index:

- c) The group index is calculated in several steps, and is based on the stipend index.

$$\text{stipend index} = \text{credit index} * M,$$

$$\text{where } M = \text{total credits earned} / \text{total credits required to date}$$

- d) The homogeneous group average is deducted from the stipend index.

$$\text{stipend index} - \text{group average}$$

- e) The group index of a student whose stipend index is higher than the group average is calculated by dividing the difference calculated from their stipend index with the largest difference within the group, and adding 1 to the result.

(This way students with the highest stipend index will have a group index of 2, and students with exactly the academic average will have a group index of 1.)

$$\left[\frac{(\text{stipend index} - \text{group average})}{\text{highest} (\text{stipend index} - \text{group average})} \right] + 1$$

- f) The group index of a student whose stipend index is lower than the group average is calculated by dividing the difference calculated from their stipend index with the smallest difference within the group, multiplying it by -1 and adding 1 to it.

(This way students with the lowest stipend index will have a group index of 0.)

$$\left[\frac{-1 * (\text{stipend index} - \text{group average})}{\text{smallest} (\text{stipend index} - \text{group average})} \right] + 1$$

CHARGES PAYABLE BY STUDENTS	
Charge for the third and any further retake exam of the same subject ⁹	4000 HUF/exam
Charge for credits taken in excess of +10% credit quantity	2000 HUF/credit
Charge for subject taken for the third time and each further time in case of state supported students ¹⁰	5500 HUF/subject
Charge for subjects taken by students paying tuition fees in a guest student relationship	3000 HUF/credit

SERVICE FEES PAYABLE BY STUDENTS	
Fee for taking subjects past deadline (within the first two weeks of the study period) due to student default	5000 HUF/subject
Fee for cancelling subjects past deadline (within the first two weeks of the study period)	5000 HUF/subject
Fee for additional measurements and for submission of midyear assignments past deadline	2000 HUF/occasion
Fee to make up for signature / midyear grade in exam period	4000 HUF/subject
Fee for submission of request for exemption past deadline	4000 HUF/request
Fee for transfer to passive study relationship in semester	4000 HUF/semester

OTHER FEES PAYABLE BY STUDENTS	
Fee to make up for compulsory data disclosure past deadline	4000 HUF/occasion
Fee for supplying tax certificate past deadline	4000 HUF
Fee for invoice amendment	5000 HUF/invoice
Fee for submitting leniency application	4000 HUF
Fee for submitting transfer request	5500 HUF
Fee for submitting course schedule change request	5000 HUF/request
Fee for submitting request for change in degree program / specialization	5000 HUF/request
Fee for submitting request for passive study relationship in semester	4000 HUF/semester
Late payment fee for student hostel fee payment past deadline	4000 HUF / receivable item / month
Late payment fee for tuition fee payment past deadline	5000 HUF
Late payment fee for payment of other financial item past deadline	3000 HUF
Fee for student ID replacement ¹¹	3500 HUF

⁹ Non-appearance at an examination is deemed as an examination occasion.

¹⁰ Including comprehensive examinations figuring in the curriculum with "0" credit value and no number of classes, and the subject of physical education figuring in the curriculum with "0" credit value and 2 as number of classes.

¹¹ See Volume III of the Organizational and Operational Regulations of Óbuda University, Annex 5 to the Student Requirement System of Óbuda University, Section 17 of the Student ID regulations of Óbuda University.

Fee for taking accredited subject and related procedural fee	1000 HUF/subject
Fee for authenticated copy of report book of studies	1000 HUF/semester
OTHER FEES PAYABLE BY <u>FORMER STUDENTS</u> NOT IN A STUDENT RELATIONSHIP WITH THE UNIVERSITY	
Procedural fee for the recognition of certificates and diplomas acquired abroad, provided that the requesting party intends to finish or continue their studies at the University	5000 HUF/procedure
Procedural fee for the recognition of professional qualification acquired abroad	5000 HUF/procedure
Fee for certificate issued on bearing the 'engineer' title under Section 106 (2) ac) of the Nftv. for college graduates in the legal predecessor institutions of the University	5000 HUF
Fee for issuance of certified syllabus on earlier studies	1000 HUF/subject
Fee for issuance of duplicate extract of report book of studies / registry sheet	2000 HUF/semester
Fee for authenticated copy of report book of studies	4000 HUF
Procedural fee for specification of new degree project / thesis	8000 HUF
Procedural fee for application to final examination	12000 HUF
Retake fee of failed final examination	5500 HUF/subject
Fee for certification of earlier study period / study relationship	4000 HUF
Fee for issuance of duplicate final completion certificate (Folutorium)	
Fee for issuance of duplicate certificate on final examination passed	

OTHER FEES SUBJECT TO DUTY PAYMENT¹², PAYABLE BY <u>FORMER STUDENTS</u> NOT IN A STUDENT RELATIONSHIP WITH THE UNIVERSITY	
Fee for issuance of duplicate diploma	8000 HUF + 2000 HUF duty
Fee for issuance of diploma copy	5000 HUF + 2000 HUF duty
Fee for issuance of duplicate annex to diploma	10000 HUF + 2000HUF duty
Fee for issuance of copy of annex to diploma	8000 HUF + 2000 HUF duty

¹² Pursuant to Annex VIII to Act XCIII on duties, an administrative procedural duty of 2000 HUF is payable for the issuance of a copy and a duplicate of the diploma and the annex to the diploma. Rules on procedural duty payment are included in the Rules of Procedure of Studies.

Member student hostel	Number of places	Comfort category	Form of financing	College fee amount charged		
				Basic service charge	Additional service fee	Charge payable
Bánki Donát Kollégium 1065 Budapest, Podmaniczky utca 8.	112 pers	I.	State support	9.320 HUF/pers/mth	4.680 HUF/pers/mth	14.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
Kiss Árpád Kollégium 1034 Budapest, Doberdó út 6./A.	156 pers	I.	State support	9.320 HUF/pers/mth	4.680 HUF/pers/mth	14.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
Lébényi Pál Kollégium 8000 Székesfehérvár, Gyümölcs u. 10.	112 pers	I.	State support	9.320 HUF/pers/mth	4.680 HUF/pers/mth	14.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
Terminus Hotel 1138 Budapest, Csavargár utca 1-3.	336 pers	I.	State support	9.320 HUF/pers/mth	4.680 HUF/pers/mth	14.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
GEO Kollégium 8000 Székesfehérvár, Hosszúsétatér 8.	178 pers	I.	State support	9.320 HUF/pers/mth	2.680 HUF/pers/mth	12.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
		II.	State support	11.650 HUF/pers/mth	2.350 HUF/pers/mth	14.000 HUF/pers/mth
			Fee payment	-	-	26.000 HUF/pers/mth
Hotel@BMF Diákotthon 1084 Budapest, Tavaszmező utca 7-13.	390 pers	IV.	State support	17.475 HUF/pers/mth	4.525 HUF/pers/mth	22.000 HUF/pers/mth
			Fee payment	-	-	64.000 HUF/pers/mth

Tuition fees payable in academic year 2017/2018

I. Higher education training course (FOKSZ)

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹³	Faculty	Tuition fee for 26/30 credits ¹⁴ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	economic FOKSZ	Hungarian	2017/2018	KGK	200000	10000	3333
			2016/2017	KGK	180000	90000	3000
			2015/2016	KGK	180000	90000	3000
			2014/2015	KGK	170000	85000	2833
			2013/2014	KGK	172000	86000	2866
	IT FOKSZ	Hungarian	2017/2018	AMK	200000	100000	3333
			2016/2017	AMK	200000	100000	3333
			2015/2016	AMK	200000	100000	3333
			2014/2015	AMK	190000	95000	3166
			2013/2014	AMK	190000	95000	3166

regular	technical FOKSZ	Hungarian	2017/2018	RKK	200000	100000	3333
correspondence	technical FOKSZ	Hungarian	2017/2018	RKK	200000	100000	3333

II. Bachelors course (BSc/BA)

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	agronomics	Hungarian	2017/2018	AMK	250000	125000	4166
			2016/2017		240000	120000	4000
			2015/2016		235000	117500	3916
			2014/2015		225000	112500	3750
			2013/2014		230000	115000	3833
			2012/2013		230000	115000	3833

¹³ Calculated for 30 credits in 4 and 7 semester courses, and for 26 credits in 8 semester courses

¹⁴ Students enrolled in academic years before 2008/2009 make payments according to the tuition fee for academic year 2008/2009.

			2011/2012		165000	82500	2750
			2010/2011		165000	82500	2750
			2009/2010		165000	82500	2750
Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	economics	Hungarian	2017/2018	KGK	245000	122500	4083
			2016/2017		210000	105000	3500
			2015/2016		210000	105000	3500
			2014/2015		170000	85000	2833
			2013/2014		172000	86000	2866
			2012/2013		182000	91000	3033
			2011/2012		216000	108000	3600
			2010/2011		215000	107500	3583
			2009/2010		222000	111000	3700
			2008/2009		237000	118500	3950

regular	IT	Hungarian	2017/2018	NIK	300000	150000	5000
			2016/2017		250000	125000	4166
			2015/2016		250000	125000	4166
			2014/2015		240000	120000	4000
			2013/2014		244000	122000	4066
			2012/2013		257000	128500	4283
			2011/2012		216000	108000	3600
			2010/2011		215000	107500	3583
			2009/2010		222000	111000	3700
			2008/2009		237000	118500	3950

regular	IT	Hungarian	2017/2018	AMK	300000	150000	5000
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regular	law and administration	Hungarian	2014/2015	AMK	160000	80000	2666
			2013/2014		165000	82500	2750
			2012/2013		165000	82500	2750
			2011/2012		165000	82500	2750

regular	technical	Hungarian	2017/2018	AMK-(mechanical engineering)-BGK-KVK-RKK	310000	155000	5166
			2017/2018	AMK-KGK	280000	140000	4666
			2016/2017	AMK-BGK-KGK-KVK	230000	115000	3833
			2016/2017	RKK	240000	120000	4000

			2015/2016	AMK-BGK-KGK-KVK	230000	115000	3833
regular	technical	Hungarian	2015/2016	RKK	240000	120000	4000
			2014/2015	all faculties	220000	110000	3666
			2013/2014		223000	111500	3716
			2012/2013		235000	117500	3916
			2011/2012		216000	108000	3600
			2010/2011		215000	107500	3583
			2009/2010		222000	111000	3700
			2008/2009		237000	118500	3950

regular	IT	English	2017/2018	NIK	300000	150000	5000
			2016/2017		300000	150000	5000
			2015/2016		300000	150000	5000
			2014/2015		290000	145000	4833
			2013/2014		290000	145000	4833

regular	technical	English	2017/2018	BGK-KGK-KVK-RKK	325000	162500	5416
			2016/2017		270000	135000	4500
			2015/2016		270000	135000	4500
			2014/2015		260000	130000	4333
			2013/2014		264000	132000	4400
			2012/2013		278000	139000	4633

regular	technical	German	2014/2015	BGK	240000	120000	4000
			2013/2014		244000	122000	4066
			2012/2013		257000	128500	4283
			2011/2012		216000	108000	3600
			2010/2011		215000	107500	3583
			2009/2010		222000	111000	3700

correspondence	agronomics	Hungarian	2017/2018	AMK	250000	125000	4166
			2016/2017		240000	120000	4000
			2015/2016		235000	117500	3916
			2014/2015		225000	112500	3750
			2013/2014		230000	115000	3833
			2012/2013		230000	115000	3833
			2011/2012		165000	82500	2750
			2010/2011		165000	82500	2750
			2009/2010		165000	82500	2750

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50%/(HUF)	Credit proportionate fee (HUF)
correspondence	economics	Hungarian	2017/2018	KGK	225000	112500	3750
			2016/2017		195000	97500	3250
			2015/2016		195000	97500	3250
			2014/2015		165000	82500	2750
			2013/2014		167000	83500	2783
			2012/2013		176000	88000	2933
			2011/2012		189000	94500	3150
			2010/2011		186000	93000	3100
			2009/2010		193000	96500	3216
			2008/2009		204000	102000	3400

correspondence	law and administration	Hungarian	2014/2015	AMK	160000	80000	2666
			2013/2014		165000	82500	2750
			2012/2013		165000	82500	2750

correspondence	technical	Hungarian	2017/2018	AMK-KVK-RKK	280000	140000	4666
			2017/2018	BGK-KGK	250000	125000	4166
			2016/2017	AMK-BGK-KVK	200000	100000	3333
			2016/2017	KGK-RKK	210000	105000	3500
			2015/2016	AMK-BGK-KVK	200000	100000	3333
			2015/2016	KGK-RKK	210000	105000	3500
			2014/2015	all faculties	190000	95000	3166
			2013/2014		193000	96500	3216
			2012/2013		203000	101500	3383
			2011/2012		189000	94500	3150
			2010/2011		186000	93000	3100
			2009/2010		193000	96500	3216
			2008/2009		204000	102000	3400

evening	IT	Hungarian	2017/2018	NIK	290000	145000	4833
			2016/2017		214000	107000	3566
			2015/2016		204000	102000	3400
			2014/2015		204000	102000	3400
			2013/2014		207000	103500	3450
			2012/2013		218000	109000	3633
			2011/2012		189000	94500	3150
			2010/2011		186000	93000	3100

			2009/2010		193000	96500	3216
			2008/2009		204000	102000	3400

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50%/(HUF)	Credit proportionate fee (HUF)
distance training	technical	Hungarian	2017/2018	KGK	250000	125000	4807
			2017/2018	KVK	280000	140000	5384
			2016/2017	KGK-KVK	185000	92500	3557
			2015/2016		185000	92500	3557
			2014/2015		175000	87500	3365
			2013/2014		177000	88500	3403
			2012/2013		187000	93500	3596
			2011/2012		177000	88500	3403
			2010/2011		174000	87000	3346
			2009/2010		181000	90500	3480
			2008/2009		192000	96000	3692
			2008/2009	RKK	192000	96000	3200

III. Masters course (MSc/MA)

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	IT	Hungarian	2017/2018	NIK	425000	212500	7083
			2016/2017		325000	162500	5416
			2015/2016		325000	162500	5416
			2014/2015		325000	162500	5416
			2013/14/2		325000	162500	5416
			2013/14/1		330000	165000	5500
			2012/13/2		330000	165000	5500
			2012/13/1		348000	174000	5800
			2011/12/2		348000	174000	5800
			2011/12/1		267000	133500	4450
			2010/11/2		267000	133500	4450
			2010/11/1		268000	134000	4466
			2009/10/2		268000	134000	4466
			2009/10/1		278000	139000	4633
			2008/09/2		278000	139000	4633
			2008/09/1		220000	110000	3666

regular	IT	English	2017/2018	NIK	425000	212500	7083
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regular	technical	Hungarian	2017/2018	AMK-BGK-KVK	400000	200000	6666
			2016/2017	AMK-BGK-KVK-RKK	305000	152500	5083
			2015/2016	AMK-BGK-KVK-RKK	305000	152500	5083
			2014/2015	AMK-BGK-KVK-RKK	305000	152500	5083
			2013/2014	AMK-BGK-KVK-RKK	310000	155000	5166
			2012/2013	AMK-BGK-KVK-RKK	327000	163500	5450
			2011/2012	AMK-BGK-KVK-RKK	227000	113500	3783

			2010/2011	AMK-BGK-KVK-RKK	226000	113000	3766
			2009/2010	AMK-BGK-KVK-RKK	236000	118000	3933
			2008/2009	AMK-BGK-KVK-RKK	249000	124500	4150
Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	economics ¹⁵	Hungarian	2017/2018	KGK	325000	162500	5416
			2016/2017	KGK	250000	125000	4166
			2015/2016	KGK	250000	125000	4166
			2014/2015	KGK	250000	125000	4166
			2013/2014	KGK	233000	116500	3883
			2012/2013	KGK	247000	123500	4116
			2011/2012	KGK	227000	113500	3783
			2010/11/2	KGK	227000	113500	3783
			2010/11/1	KGK	226000	113000	3766
			2009/10/2	KGK	226000	113000	3766
			2009/10/1	KGK	236000	118000	3933
			2008/09/2	KGK	236000	118000	3933
			2008/09/1	KGK	217000	108500	3616

regular	pedagogy	Hungarian	2017/2018	BGK-KVK-NIK-RKK	350000	175000	5833
			2016/2017		300000	150000	5000
			2015/2016		300000	150000	5000
			2014/2015		300000	150000	5000
			2013/2014		305000	152500	5083

regular	natural science	Hungarian	2017/2018	NIK	375000	187500	6250
			2016/2017		325000	162500	5416
			2015/2016		325000	162500	5416

¹⁵ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

			2014/2015		325000	162500	5416
			2013/2014		325000	162500	5416
			2012/2013		325000	162500	5416
Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	technical	English	2017/2018	BGK	400000	200000	6666
			2016/2017		340000	170000	5666
			2015/2016		340000	170000	5666

correspondence	agronomics	Hungarian	2015/2016	AMK	350000	175000	5833
			2014/2015		350000	175000	5833
			2013/2014		350000	175000	5833
			2012/2013		350000	175000	5833
correspondence	technical	Hungarian	2017/2018	AMK-BGK-KVK	375000	187500	6250
			2016/2017	AMK-BGK-KVK-RKK	305000	152500	5083
			2015/2016	AMK-BGK-KVK-RKK	305000	152500	5083
			2014/2015	AMK-BGK-KVK-RKK	305000	152500	5083
			2013/2014	AMK-BGK-KVK-RKK	310000	155000	5166
			2012/2013	AMK-BGK-KVK-RKK	327000	163500	5450
			2011/2012	AMK-BGK-KVK-RKK	216000	108000	3600
			2010/2011	AMK-BGK-KVK-RKK	215000	107500	3583

			2009/2010	AMK- BGK-KVK- RKK	222000	111000	3700
			2008/2009	AMK- BGK-KVK- RKK	237000	118500	3950

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
correspondence	economics ¹⁶	Hungarian	2017/2018	KGK	290000	145000	4833
			2016/2017	KGK	250000	125000	4166
			2015/2016	KGK	250000	125000	4166
			2014/2015	KGK	250000	125000	4166
			2013/2014	KGK	233000	116500	3883
			2012/13/2	KGK	247000	123500	4116
			2012/13/1	KGK	208000	104000	3466
			2011/2012	KGK	216000	108000	3600
			2010/2011	KGK	215000	107500	3583
			2009/2010	KGK	222000	111000	3700
			2008/2009	KGK	212000	106000	3533
correspondence	pedagogy	Hungarian	2017/2018	BGK-KGK-KVK-NIK-RKK	325000	162500	5416
			2016/2017		300000	150000	5000
			2015/2016		300000	150000	5000
			2014/2015		300000	150000	5000
			2013/2014		305000	152500	5083
evening	IT	Hungarian	2016/2017	NIK	325000	162500	5416
			2015/2016		325000	162500	5416
			2014/2015		325000	162500	5416
			2013/14/2		325000	162500	5416
			2013/14/1		330000	165000	5500
			2012/13/2		330000	165000	5500
			2012/13/1		348000	174000	5800
			2011/12/2		348000	174000	5800
			2011/12/1		233000	116500	3883
			2010/11/2		233000	116500	3883
			2010/11/1		244000	122000	4066
			2009/10/2		244000	122000	4066
			2009/10/1		253000	126500	4216
			2008/09/2		253000	126500	4216

¹⁶ Amended by the Senate at its session of 28 November 2016, by its resolution no. SZ-CXXV/227/2016, amendment adopted. Effective from: 29 November 2016.

			2008/09/1		220000	110000	3666
Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
evening	technical	Hungarian	2016/2017	BGK	305000	152500	5083
			2015/2016		305000	152500	5083
			2014/2015		305000	152500	5083
			2013/2014		310000	155000	5166
			2012/2013		327000	163500	5450
			2011/2012		216000	108000	3600
			2010/2011		215000	107500	3583
			2009/2010		222000	111000	3700
			2008/2009		237000	118500	3950

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
evening	natural science	Hungarian	2017/2018	NIK	350000	175000	5833
			2016/2017		325000	162500	5416
			2015/2016		325000	162500	5416
			2014/2015		325000	162500	5416
			2013/2014		325000	162500	5416
			2012/2013		325000	162500	5416

IV. Undivided training course

Course schedule	Training area	Language of training course	Academic year or semester of enrollment ¹²	Faculty	Tuition fee for 26/30 credits ¹³ (HUF)	Basic fee 50% (HUF)	Credit proportionate fee (HUF)
regular	pedagogy (IT)	Hungarian	2017/2018	NIK	350000	175000	5833
	pedagogy (IT)	Hungarian	2017/2018	BGK-KGK-KVK-RKK	350000	175000	5833

Discount tuition fee (cost refund based fee) of cross-border Hungarians in academic year 2017/2018

Course schedule	Training area	Language of training course	Year of registration¹²	Fee per semester for 30 credits¹³(HUF)	Basic fee 50% (HUF)	Credit propor- tionate fee (HUF)
regular	technical	Hungarian	2007/2008	164000	82000	2733
regular	technical	Hungarian	2010/2011	151000	75500	2516

Tuition fees payable by foreign students

TUITION FEES			
TRAINING LEVEL	TRAINING PROGRAMS	Tuition fee/semester*	
		for non-EU citizens	for EU citizens
Bachelors course	<ul style="list-style-type: none"> • Mechanical Engineering • Industrial Design Engineering • Environmental Engineering • Mechatronic Engineering • IT Engineering • Technical Management • Electrical Engineering 	2500 EUR	2000 EUR
Masters course	<ul style="list-style-type: none"> • Applied Mathematics • Mechatronic Engineering • IT Engineering 	3000 EUR	2500 EUR
Ph.D. course	<ul style="list-style-type: none"> • Doctoral School of Applied Informatics and Applied Mathematics • Doctoral School of Material Sciences and Technologies • Doctoral School of Safety and Security Sciences 	4000 EUR	3500 EUR

* The fee for the admission procedure (150 EUR) is payable once, at the time of application.

Scoring form

To the Application form for establishing the applicant's welfare status

1) Data on people living in the same household with the applicant

1/a) Breadwinners' breakdown

- 2-person family 3pts
- more dependants than breadwinners 3pts

1/b) Based on per capita monthly income (HUF/month)

0 HUF -	20 000 HUF 6pts
20 001 HUF -	27 000 HUF 5pts
27 001 HUF -	34 000 HUF 4pts
34 001 HUF -	41 000 HUF 3pts
41 001 HUF -	47 000 HUF 2pts
48 001 HUF -	55 000 HUF 1pt
55 001 HUF -	80 000 HUF 0pt
80 001 HUF -	90 000 HUF -1pt
90 001 HUF -	100 000 HUF -2pts
100 001 HUF -	125 000 HUF -3pts
over 125 001 HUF	 -4pts

2) Number of the following in the family, in the same household

- breadwinner 0pt/person
- homemaker 0pt/person
- registered as unemployed 1pt/person
 - including those not on benefit 1pt/person
- retired 1pt/person
- on disability pension

- in group 3 (50%>), category B1/B2 1pt/person
- in group 3 (50%), category C1 2pts/person
- in group 3 (67%;67,5%), category C2 3pts/person
- in group 2 (100%), category D 4pts/person
- in group 1 (100%), category E 5pts/person
- family member studying at an educational institution /regular course/ 2pts/person
- family member under compulsory school age 1pt/person

3) The applicant or any family member living in the same household

- is under regular medical treatment, with regular monthly treatment and medication costs exceeding five thousand HUF 1pt/person
- is in need of constant nursing care 3pts/person
- is disabled with
 - physical disability (handicap) 5pts/person
 - sensory disability (hearing / sight impairment) 5pts/person
 - speech impairment (severe speech defect) 1pt/person
 - psychic development disorder (dyslexia, dysgraphia, dyscalculia) 0pt/person
 - autism, Asperger syndrome 5pts/person

4) Applicant:

- parents divorced 0pt
- orphan 5pts
- half-orphan 3pts

5) If the applicant has children

- number of children 5pts/person
- raising children as a single parent 5pts

6) If the applicant lives in the country, distance of their domicile:

6/a) for calculating welfare status scores

0 km - 59 km	0pt
60 km - 149 km	1pt
150 km - 249 km	2pts
250 km -	3pts

6/b) for calculating student hostel scores

0 km - 59 km	1pt
60 km - 149 km	2pts
150 km - 249 km	4pts
250 km -	6pts

7) The applicant's

- disadvantaged situation5pts
- multiply disadvantaged situation5pts
- guardianship discontinued by reason of legal age5pts

8) Other

A maximum of 5 points can be granted in this category.

Points can be awarded for each factor affecting welfare status which are not included previously by the application and indicated here by the applicant. Obviously, proportions need to be taken into consideration.

For instance, if the applicant's father has had a car accident and he is incapable to work, or they pay high instalments, 4-5 points can be awarded.

9) The applicant

- lives in lodgings1pt
 - application for student hostel accommodation rejected2pts
 - did not apply for student hostel accommodation0pt

10) Monthly rent of applicant

0 HUF -	9 999	
	HUF	.1pt
10 000 -	19 999	
HUF -	HUF	.2pts
20 000 -	29 999	
HUF -	HUF	.3pts
30 000 -	39 999	
HUF -	HUF	.4pts
40 000 -	
HUF -		.5pts

Supplement to Clauses 1/a and 2:

A **breadwinner** means a person generating income.

Unemployed and retired people are not classified as **either breadwinners or dependants**.

Dependants include family members under compulsory school age, homemaker parents, and persons in a student relationship with no income generated.

Supplement to Clause 3:

If the items '**in need of constant nursing care**' and '**disabled**' are indicated, a total of maximum 5 points can be awarded per person.

If the applicant is '**in need of constant nursing care**' and / or '**disabled**', they can be classified into the 20% category in addition to the maximum 5 points allowed to be awarded.

Definition of scores for the various forms of support :

- **Support based on welfare status**

1) – 6/a) and 7) – 8)

- **“Housing allowance”**

9) – 10)

- **Student hostel admission**

$$\frac{1) - 5) \text{ and } 6/b) - 8)}{\max \sum 1) - 5) \text{ and } 6/b) - 8)} \cdot 50$$