



**REGULATIONS OF OBUDA UNIVERSITY ON THE CONDITIONS FOR
ENSURING EQUAL OPPORTUNITIES FOR STUDENTS WITH
DISABILITIES TO PURSUE THEIR STUDIES**

BUDAPEST, 2023

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Preamble

On the basis of Act CCIV of 2011 on National Higher Education (hereinafter: Nftv.), Government Decree 87/2015 (IV. 9.) on the implementation of certain provisions of Act CCIV of 2011 on National Higher Education (hereinafter: Vhr.), and Government Decree 327/2011 (XII. 29.) on the procedural rules related to the benefits of persons with reduced working capacity, the Senate of Obuda University (hereinafter: University) hereby establishes the following regulations.

Part 1

General Provisions

Scope of the Regulations

1. § The personal scope of the Regulations applies to all students with disabilities at the University.

Interpretative Provisions

Nftv. 108. § 6.

Vhr. 64. § (2)

General Rules for Equal Opportunity Support Provided to Students with Disabilities

Nftv. 47. § (4)

Vhr. 62. § (1)

Vhr. 64. § (1)

Vhr. 63. § (1)-(5)

Vhr. 75. § (1)

2. § At the time of enrollment or no later than the submission of the application for ensuring equal opportunities, the student must provide certified copies (by the institution) of documents issued by the public education institution and previous expert committee(s) that verify the existence of the disability during their secondary studies and the benefits received as a result.

2/A. § In cases where the acceptance of expert opinions issued abroad is permitted by law, the University will also accept an uncertified English translation of the expert opinion.

Part 2

Chapter 1

Disability Coordinator

Vhr. 64. § (3) ; (2) b)

The coordinator's task is to deliver an informational presentation during the registration week for first-year students and, at the end of the academic year, to prepare a report on the tasks performed during the year for the Subcommittee on Student Affairs of the Equal Opportunities Committee (hereinafter referred to as the Committee).

3. § Participation in the work of the committee that evaluates the applications for equal opportunities submitted by students with disabilities and maintaining a record of these applications.
4. § Active participation in providing assistance options for students with disabilities during their studies and exams, which includes informing instructors about the accommodations granted based on decisions made to ensure equal opportunities.
5. § Students with disabilities provide annual feedback on the work and outcomes of the Committee and the Coordinator.

Chapter 2

Discounts/Benefits Applicable to Promote Equal Opportunities for Students

62. § (1) – (5)

6/A. § In the case of non-disability-related health impairments or chronic illnesses, the University may provide personalized equal opportunities support for both Hungarian and non-Hungarian students based on a specialist's opinion. The Committee will decide on the provision of this support, including its method and duration. The Committee has the authority to determine which health impairments and chronic illnesses will serve as a basis for support and to decide which type of documentation will be accepted. For non-Hungarian citizens, the University will also accept an uncertified English translation of the specialist's opinion.

Procedure for Requesting Benefits Applicable to Students with Disabilities

- 6. §** The application for equal opportunities support must be submitted through the Neptun Study System via the "OE-0060-Application for Benefits for Students with Disabilities" form to the Subcommittee on Student Affairs of the Equal Opportunities Committee.
- 7. §** The applications will be uploaded by the Educational Directorate to the University's Intranet. The faculty disability coordinator can view the documents on this platform. Before making a decision, the Committee will obtain opinions from the lawyer of the Educational Directorate and the responsible specialist.
- 8. §** The student with a disability may appeal the decision of the Committee. The appeal must be submitted within 15 days of the notification of the decision, addressed to the educational vice-rector at the faculty's academic office. The student grievance procedure regulations will apply to the appeal process.
- 9. §** The faculty leader is responsible for ensuring the compliance with the benefits provided to students with disabilities.

Subcommittee on Student Affairs of the Equal Opportunities Committee (hereinafter: the Committee)

- 10. §** At the University, there is a seven-member committee consisting of the disability coordinators of the faculties to assist students with disabilities. Its president is elected from among its members.
- 11. §** The Committee meets as needed. The meeting is called by the committee president. The president may also order an electronic vote. The Committee makes its decisions by a simple majority. In the event of a tie, the president's vote will decide.
- 12. §** The Committee will make a substantive decision within 30 days of the submission of the application. If the application is submitted between June 15 and August 31, the Committee will make its decision by September 30.

- 13. §** The Committee's reasoned decision must be sent to the applicant, the faculty leader, and the Academic Office. The relevant Academic Office will record the sent data in the Neptun Study System.
- 14. §** In the course of its activities, the Committee:
- a) Provides assistance to students with disabilities regarding both their studies and their participation in university extracurricular, sports, and other activities;
 - b) Supports the gradual development of a framework through university and faculty-level strategies, contributing to the participation of students with disabilities in university life with equal opportunities (e.g., provision of equipment, personal conditions, creation of an accessible environment, etc.);
 - c) Evaluates the applications submitted by students with disabilities;
 - d) Provides opinions to the Academic Committee regarding the certification of disability when a student applies for an extension of their support period based on their disability;
 - e) Cooperates with students with disabilities enrolled at the institution, solicits and listens to their opinions and suggestions;
 - f) Provides assistance and support to students with disabilities in accessing special educational and mental health consultations as needed.

Final Provisions

- 15. §** This regulation shall enter into force on the day following its approval by the Senate.
- 16. §** Simultaneously with the entry into force of this regulation, the 1st version of the regulation on the conditions ensuring equal opportunities for students with disabilities to continue their studies at Óbuda University, effective from April 30, 2018, shall be repealed.

Budapest, May 30, 2023.

Final clause:

This Regulation was adopted by the Senate at its meeting held on February 19, 2024, with decision number SZ-2023/2024. (II.19) 80. It will be effective from March 1, 2024.

Budapest, February 27, 2024.

Prof. Dr. Levente Kovács

rector